

**MINUTES OF REGULAR SCHOOL BOARD MEETING
DULCE INDEPENDENT SCHOOLS
May 21, 2019**

I. CALL MEETING TO ORDER

A. Ms. LaVonna James, Board President called the meeting to order at 4:06 pm in the Boardroom of the former Administration Building, Dulce, New Mexico.

The work session began at 3:00 pm to review the budget report. No action was taken.

B. The Pledge of Allegiance and Salute to the State Flag of New Mexico was recited

C. NMSBA Excellence in Student Achievement Awards.

- Brenda Serafin was present to receive her award
- Haeyalyn Muniz was unable to attend, she will be presented her award at the next regularly scheduled Board Meeting.

II. ASCERTAIN QUORUM AND APPROVE AGENDA (A)

MEMBERS PRESENT: Members present at roll call: LaVonna James-Board President; Phillip Salazar-Vice-President; Darlene Gomez Darlene Gomez-Board Secretary, via telephone; Wesley Vigil-Board Member

MEMBERS ABSENT Levi Pesata-Board Member (Excused)

ADMINISTRATION PRESENT: James Cammon-Interim Superintendent/Elementary Principal; Carole Gomez-Business Manager; Katie Cachucha-SPED Coordinator; Bart Owen-Technology/Chief Procurement Officer; Melissa Polaco-Federal Programs/District Test Coordinator; Patty Eaton-HR Coordinator; Lance Eaton-Payroll Yvette Mares-Recorder

TEACHERS PRESENT: Nancy Jobe

OTHER STAFF PRESENT: None

OTHERS PRESENT: Brenda Serafin, Chris Muirhead, John Archuleta, Diana Vigil, Robin Benedict, Annette Tecube

Wesley Vigil made the motion to approve the Agenda with the following change,

- Remove Legal Matters from Executive Session

Seconded by Phillip Salazar. Motion carried.

III. LIMITED PUBLIC PARTICIPATION FORUM (I)

No Public Participation at this time

IV. SUPERINTENDENT'S REPORT (I)

Interim Superintendent Cammon presented his report to the Board. Mr. Cammon's report consisted of updates on school events and daily activities he's been engaged in since April 22, 2019 thru May 21, 2019. The Board had no questions for Interim Superintendent Cammon.

V. REPORT FROM STAFF AND STUDENTS (I)

No reports from staff/students at this time

VI. APPROVAL OF MINUTES (A)

1. Approval of the April 16, 2019 Regular Board Meeting Minutes

Phillip Salazar made the motion to approve the April 16, 2019 Regular Board Meeting Minutes as presented; seconded by Darlene Gomez. Wesley Vigil abstained. Motion carried.

2. Approval of the April 22, 2019 Special Board Meeting Minutes

Motion made by Phillip Salazar to approve the April 22, 2019 Special Board Meeting Minutes as presented; seconded by Darlene Gomez. Wesley Vigil abstained. Motion carried.

VII. FINANCIAL REPORTS: (I/A)

1. Consolidated Board Report (I)

Business Manager, Carole Gomez presented the Consolidated Board Report's for April 2019 for information purposes. No areas of concern, Ms. Gomez did inform the Board that the District will have to make a debt service payment on July 01, 2019.

2. April 2019 Disbursement Report (A)

Business Manager, Carole Gomez presented the April 2019 Disbursement Report. Wesley Vigil made the recommendation to approve the April 2019 Disbursement as presented; seconded by Phillip Salazar. Motion carried.

3. Monthly Maintenance Transfers Report (A)

- a. Business Manager, Carole Gomez presented the Monthly Maintenance Transfers Report for April 2019. Phillip Salazar made the motion to approve the Monthly Maintenance Transfers Report as presented; seconded by Wesley Vigil. Motion carried.
- b. Business Manager, Carole Gomez presented the Budget Increase request for \$460.00 for transportation. Phillip Salazar made the motion to approve the budget increase request for transportation in the amount of \$460.00; seconded by Wesley Vigil. Motion carried.
- c. Business Manger Carole Gomez presented a Budget Increase for \$37,083 for the K3+ Program for the month of June, 2019. Phillip Salazar made the motion to approve the budget increase request for the K3+ Program for the Month of June, 2019; seconded by Wesley Vigil. Motion carried.
- d. Business Manager Carole Gomez presented a Budget Increase for \$9,763 for 4-5 Pilot Program. Phillip Salazar made the motion to approve the

budget increase request for \$9,763.00 for the 4-5 Pilot Program for the month of June 2019; seconded by Wesley Vigil. Motion carried.

VIII. PURCHASES (I/A)

None at this time

IX. OLD BUSINESS (I/A)

1. George K. Baum-Debt Refinance Approval

John Archuleta presented a summary of refinancing options. Mr. Archuleta stated in order to stabilize our mill levy we can refinance our current loan, use the excessive cash to pay off some outstanding bonds, save the district money with refinancing and reduce our overall debt. Mr. Archuleta stated the numbers on the summary are preliminary and can be changed depending what the new tax numbers look like. Mr. Archuleta informed the Board three banks were contacted to see if they were interested in buying the districts bonds. BBVA bank is the bank chosen to buy the bonds.

Chris Muirhead, attorney with Modrall Law Firm, presented the resolution for Board approval. The resolution authorizes entering into and issuing a new set of bonds with BBVA Compass as the lender for a four year term and replacing and redeeming the 2011 the existing bonds. Motion made by Wesley to adopt the resolution with final approval at the June 18, 2019 Board Meeting pending any amendments after legal counsel review; seconded by Phillip Salazar. Darlene Gomez voted no. Motion carried by majority rule.

2. DISD IT Assessment

Bart Owen, provided the Board with an assessment on IT services. Mr. Owen explained the RFP process does not pertain to Harmonix because they have a state contract as well as a CES vendor. He explained DIS does not currently have a contract with Harmonix, instead they are paid on a month to month basis with no terms and conditions.

Interim-Superintendent Cammon informed the Board, he is considering bringing IT services in-house and has budgeted for two IT positions. Darlene Gomez, these positions will have to be advertised and give people equal access to apply for these positions. LaVonna inquired if this needed Board action, Mr. Owen responded the Board will need to approve the salary schedule which will allow the district to proceed with hiring for these positions.

X. NEW BUSINESS (I/A)

1. Amendment to the 2019-2020 SY Calendar (K5+)

Melissa Polaco presented an amendment to the 2019-2020 SY Calendar. Mrs. Polaco stated the dates for the K5+ program need to be changed to June 18-July 23, 2019. Phillip Salazar made the motion to approve the amendment to the 2019-2020 SY Calendar as presented; seconded by Darlene Gomez. Motion carried.

2. Bilingual Multicultural Program Application SY 2019-2020

Federal Programs Director, Melissa Polaco presented the Bilingual Multicultural Program Application for SY 2019-2020. Motion made by Phillip Salazar to approve the Bilingual Multicultural Program Application for SY 2019-2020 as presented; seconded by Darlene Gomez. Motion carried.

3. Schedule of Regular Monthly School Board Meeting (FY- 2019-2020)

Yvette Mares presented the schedule of regular board meeting for FY 2019-2020. Wesley Vigil made the motion to approve the schedule of regular board meetings for FY 2019-2020; seconded by Phillip Salazar. Motion carried.

4. Approval of Capital Assets Deletions 2018-19

Business Manager, Carole Gomez presented the Capital Assets Deletion for 2018-2019.

Phillip Salazar made the motion to approve the Capital Assets Deletions Request for 2018-2019 as presented; seconded by Darlene Gomez. Motion carried.

5. Elementary Fine Arts Grant Proposal

Nancy Jobe presented the Elementary Fine Arts Grant Proposal for approval. Phillip Salazar made the motion to approve the Elementary Fine Arts Grant as presented; seconded by Darlene Gomez. Motion carried.

At this time LaVonna called to short recess @ 5:40 pm to reconnect Darlene Gomez on the phone. The meeting reconvened at 5:40 pm.

6. 2020 Budget

Business Manager, Carole Gomez presented the 2020 Budget for approval. Carole informed the Board we did meet all the mandates regarding the minimum requirements for salary scales except for the certified staff because those are in negotiations per the Collective Bargaining Agreement. Interim-Superintendent Cammon made the recommendation to approve the 2020 Budget as presented. Motion made by Phillip Salazar to approve the 2020 Budget as presented; seconded by Wesley Vigil. Motion carries.

7. Out of State Travel Request for Cross Country Team

This item tabled.

8. 2019-2020 IDEA B Funding Application

This item tabled until the June 2019 regular board meeting

XI. BOARD ISSUES AND CONCERNS (I/A)

1. NMSBA Advisories Update

Interim-Superintendent Cammon presented the Board with the latest Board Advisories that need Board action. Mr. Cammon informed the Board it is important to address these advisories and get them in place. LaVonna stated the Board will have to schedule a retreat to review the advisories.

2. June Law Conference

Ms. James updated the Board on the June Law Conference which is scheduled to take place in Albuquerque, NM on June 13-15, 2019. Wesley Vigil stated he would not be able to attend this year along with Phillip Salazar.

3. Leadership Conference

LaVonna James informed the Board about the upcoming 2019 Leadership Retreat in Ruidoso, NM. Ms. James asked the Board members to let Yvette know if they will be planning to attend. Ms. James, Ms. Gomez and Mr. Salazar all said they will attend. Mr. Vigil said he would let Yvette know because of the possibility of a scheduling conflict with his work-place.

4. School Board Retreat

Ms. James informed the Board she would like to have a school board retreat because they have a few topics that need to be addressed, including the policies update and the process for hiring a Superintendent. Ms. James mentioned she would prefer a neutral place in order to focus on the items that need to be discussed. Ms. James asked the board members to let Yvette know what dates they will be available after June 14th, 2019 and this might have to be a two day retreat. Ms. James stated the two possible places include the Buffalo Thunder or possibly the REC in Chama NM but definitely not set in stone.

XII. EXECUTIVE SESSION/LIMITED PERSONNEL MATTERS IN ACCORDANCE WITH SECTION 10-15-1 (H) (2) OF THE OPEN MEETING ACT (1)

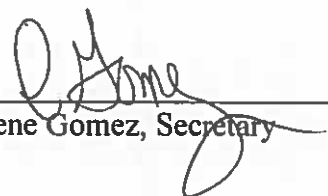
No executive session

XIII. ADJOURNMENT (A)

Wesley Vigil made the motion to adjourn the Board Meeting at 6:02 pm; seconded by Phillip Salazar. Motion carried.



LaVonna James, Board President



Darlene Gomez, Secretary