

MINUTES OF REGULAR SCHOOL BOARD MEETING

DULCE INDEPENDENT SCHOOLS

October 18, 2022

I. CALL MEETING TO ORDER

A. Board President Phillip Salazar called the meeting to order at 4:01 p.m. in the conference room at the District Administration Building, Dulce, New Mexico.

1. The Pledge of Allegiance and Salute to the State Flag of New Mexico were recited.

II. ASCERTAIN QUORUM (I)

MEMBERS PRESENT: Members present at roll call were: Phillip Salazar- Board President, Frankie Ortiz- Board Vice-President (via ZOOM platform), Annette TeCube-Secretary; Diana Vigil-Board Member, and Claudine George- Board Member.

MEMBERS ABSENT:

ADMINISTRATION PRESENT: Present including ZOOM platform and phone conference were:

Ina Montoya, Interim Superintendent/Elementary Principal; Carole Gomez, Business Manager; Melody Gomez, HR Director; Estefanita Abeyta, Director of Instruction; Deanna Manwell, Executive Assistant; Nancy Jobe, High School Principal; Jack Props, Middle School Principal; Yvette Mares, Accounts Payable; Carla Martinez, HR Secretary; Bonnie Dagget, District Testing Coordinator; Katie Cachucha, SPED Coordinator; Frank Mestas, High School Assistant Principal/ Athletic Coordinator; Jacob Herbster, Interim Transportation Manager; Christina Martinez, Food Services Manager.

TEACHERS PRESENT:

OTHER STAFF PRESENT:

OTHERS PRESENT: Marilyn Tafoya, Chris Muirhead- Modrall Sperling, John Archuleta- Modrall Sperling, Patty Ann Mo, Roxie De Santiago- Walsh Gallegos

III. APPROVE AGENDA (A)

Interim Superintendent, Ina Montoya made the recommendation to approve the Agenda as presented.

Motion made by Diana Vigil; seconded by Claudine George. Motion carried.

IV. LIMITED PUBLIC PARTICIPATION FORUM (I)

None at this time.

V. SUPERINTENDENT'S ITEMS (I)

1. Ina Montoya, Interim Superintendent Report

Interim Superintendent, Ina Montoya presented the Superintendent Report to the Board. The report provided information on current Professional Development for staff, an update on staffing levels, DISD Community Engagement, DISD plans, concerns for students, an update on CPI Training, and an update on the plans for 2023-2024SY. At this time Mrs. Montoya entertained questions from the Board. Board Member Diana Vigil had a question regarding the PSFA report, on why the Dulce Middle School was

selected and not all schools. Mrs. Montoya provided an explanation which was due to the DMS current ranking of 194.

2a. Nancy Jobe- High School Principal

High School Principal, Nancy Jobe presented the Board with the High School Report. Ms. Jobe's report included an update on the coordination efforts with Robert Doer of Marathon Corporation for the internship with the JAN, homecoming events, the Regional NMSBA meeting, new teachers, discipline concerns, student council, and school events. Mrs. Jobe entertained questions from the Board at this time.

2b. Jack Props- Middle School Principal

Middle School Principal, Jack Props presented the Board with the Middle School Report. The report included data from homecoming week, an update on staffing levels, an issue with first hour tardiness, an update on being full-time Principal now due to new teacher arriving, and a student enrollment of 126. Further discussion continued on the school schedule times on how to improve the first hour tardiness. Mr. Props entertained questions from the Board at this time.

2c. Ina Montoya, Elementary Principal

Elementary Principal, Ina Montoya presented her report to the Board. Mrs. Montoya's report included data on attendance, testing scores, vacant positions, staff trainings, concerning items, and coming student events. Board Member, Diana Vigil had a question regarding the school morale section of the report, specifically the teacher fatigue and overwhelmed. Mrs. Montoya explained it was due to full in person classes and no hybrid, including new math curriculum and new methods for lesson plans. At this time Mrs. Ina Montoya entertained questions from the Board.

3. Department Report: Food Services Manager, Christina Martinez

Food Services Manager, Christina Martinez presented her report to the Board. At this time Ms. Martinez entertained questions from the Board. Board Secretary, Annette TeCube had a question regarding the location of menus on the DISD website. Ms. Martinez provided an answer regarding the menus on the website, which she would check with the Data and Communication's Manager, Milton Archuleta on.

Board Vice-President, Frankie Ortiz had a question regarding if there was enough food for students during the day and he expressed his concerns for Middle School Students walking to the High School for lunch. Ms. Martinez provided clarity on student's having enough food, she stated there is plenty of food and some students have seconds almost daily. Ms. Martinez provided background on the Middle School eating lunch at the High School. She further explained she requires more staff to assist in the process. Board President, Phillip Salazar suggested providing an incentive for hiring cooks. Further discussion continued on why the Middle School culinary arts class was not pursued or completed.

Ms. Martinez also suggested the Food Service Department can box up the lunches and take them to the Middle School to be served at the DMS cafeteria starting on October 27, 2022. The Board agreed to have the Food Service Department bring lunches from the High School to the Middle School cafeteria beginning on October 27, 2022, after all necessary supplies are ordered.

3a. Department Report: District Testing Coordinator, Bonnie Daggett

District Testing Coordinator, Bonnie Daggett presented her report for the Board. The data presented was MSSA from 2022 for grades 3-5, 6-8, and 11. Ms. Daggett further explained each report and how to interpret the data presented. At this time Ms. Daggett entertained questions from the Board.

VI. APPROVAL OF MINUTES (A)

1. Approval of the September 27, 2022 Regular Board Meeting Minutes

Interim Superintendent, Ina Montoya made the recommendation to approve the September 27, 2022 Regular Board Meeting Minutes as presented. Motion made by Frankie Ortiz, seconded by Annette TeCube. Motion carried.

VII. FINANCE COMMITTEE (I/A)

1. Consolidated Board Report (I)

Business Manager, Carole Gomez presented the Consolidated Board Report for information purposes only.

2. September 2022 Disbursement Report (A)

Business Manager, Carole Gomez presented the September 2022 Disbursement Report for Board approval. Board Member, Diana Vigil had a question regarding the amount for legal services and the pending audit. Interim Superintendent, Ina Montoya made the recommendation to approve the September 2022 Disbursement reports as presented. Motion made by Frankie Ortiz; seconded by Annette TeCube. Motion carried.

3. Monthly Budget Changes Report (A)

a. Monthly Maintenance Budget Transfers

Business Manager, Carole Gomez presented the September 2022 Maintenance Budget Transfers for Board approval. Ms. Gomez informed the Board the transfers are for budget shortfalls for benefits which were not budgeted. Interim Superintendent, Ina Montoya made the recommendation to approve the Monthly Maintenance Budget Transfer as presented. Motion made by Frankie Ortiz; seconded by Claudine George. Motion carried.

b. BARs.

1. FY23 (27150) Indian Education Act Funding- IB

Business Manager, Carole Gomez presented the FY23 (27150) Indian Education Act Funding- IB for Board approval in the amount of \$84,000. Interim Superintendent, Ina Montoya made the recommendation to approve the FY23 (27150) Indian Education Act Funding- IB in the amount of \$84,000 as presented. Motion made by Frankie Ortiz; seconded by Claudine George. Motion carried.

c. Last-Minute BARs.

1. Native American Language Certificate Salaries

Business Manager, Carole Gomez presented the Last-Minute BAR for the Native American Language Certificate Salaries for Board approval in the amount of \$3,412. Ms. Gomez explained this is a new grant the DISD received. Interim Superintendent, Ina Montoya made the recommendation to approve the Last-Minute BAR for the Native American Language Certificate Salaries in the amount of \$3,412 as presented. Motion made by Diana Vigil; seconded by Claudine George. Motion carried.

VII. OLD BUSINESS (I/A)

1. Oil and Gas Lease (I/A)

Roxie De Santiago of Walsh Gallegos presented the Oil and Gas Lease item to the Board. She explained the issue came to her in July/ late August regarding a section of land, 3.67 acres, the DISD owns underneath Navajo Lake. Roxie De Santiago explained she is not an Oil and Gas attorney and recommended if the DISD had an attorney to utilize their services for this matter. She further explained the proposal presented to her by the developer. Further discussion continued on the proposed lease agreement. Interim Superintendent, Ina Montoya made the recommendation to allow Walsh Gallegos to further negotiate the Oil and Gas Lease as presented. Motion made by Phillip Salazar; no second. Motion did not carry, no further action taken on the item.

IX. NEW BUSINESS (I/A)

1. Debt Service to Pay Off Bonds (A)

Chris Muirhead and John Archuleta of Modrall Sperling, along with Business Manager, Carole Gomez presented the Debt Service to Pay Off Bonds to the Board. Mr. Muirhead explained the DISD currently has the funds to pay off the bonds early and will save the DISD several months of interest incurred in the amount of \$49,521.00. Further explanation was provided on the presented Resolution. The bond would be closed by November 21, 2022. The discussion continued on how additional funds can be used after the bond is paid off. Mr. Muirhead explained the funds can only be used on voter approved amounts. Interim Superintendent, Ina Montoya made the recommendation to approve the Debt Service to Pay Off Bonds in the amount of \$2,901,665.63 as presented. Motion made by Frankie Ortiz; seconded by Diana Vigil. Motion carried.

2. Approval of Deletions for Capital Assets 2022-2023 (A)

Business Manager, Carole Gomez presented the Deletions for Capital Assets 2022-2023. Ms. Gomez explained the deletions were for cameras, security systems, and two activity buses which were replaced. Interim Superintendent, Ina Montoya made the recommendation to approve the Deletions for Capital Assets 2022-2023 in the amount of \$436,036.98 as presented. Motion made by Frankie Ortiz; seconded by Diana Vigil. Motion carried.

3. COVID-19 DISD Policy (I/A)

The COVID-19 DISD Policy was tabled until next meeting. No further action taken on the item.

X. EXECUTIVE SESSION (I)

The Board may elect to go into Executive Session for reasons permitted in the New Mexico Open Meetings Act.

1. Discussion of Collective Bargaining strategies preliminary to bargaining negotiations as permitted under Section 10-15-1(H)(5) of the New Mexico Open Meetings Act.

The Board began Executive Session at 5:27 pm. The meeting reconvened at 6:02 pm.

XI. REPORT ON EXECUTIVE SESSION; BOARD VICE-PRESIDENT (I)

Board President, Phillip Salazar read the report on Executive Session: “*The Board met in Closed Executive Session, and I affirm that the matters discussed in the closed meeting were limited to those stated in the motion to close the meeting and outlined in the posted agenda.*” All members voted in agreement.

XII. CONSIDER TAKING ACTION ON EXECUTIVE SESSION TOPICS (A)

None at this time.

XIII. ANNOUNCEMENTS (I)

1. NMSBA Annual Convention: December 1-3, 2022

Board President Phillip Salazar presented the information for the NMSBA Annual Convention in Albuquerque, NM on December 1-3, 2022. Board Members were asked who will be attending, those attending will be Phillip Salazar, Board President; Frankie Ortiz, Board Vice-President; Diana Vigil, Board Member. Annette TeCube, Board Secretary, stated she would not attend and Claudine George, Board Member, would provide an answer at a later date.

XIV. ADJOURNMENT (A)

Interim Superintendent, Ina Montoya made the recommendation to adjourn the meeting. Motion made by Frankie Ortiz; seconded by Annette TeCube. Motion carried. Meeting adjourned at 6:06 p.m.



Phillip Salazar, Board President



Annette TeCube, Board Secretary