

MINUTES OF REGULAR SCHOOL BOARD MEETING

DULCE INDEPENDENT SCHOOLS

September 27, 2022

I. CALL MEETING TO ORDER

A. Board Vice-President-Frankie Ortiz called the meeting to order at 4:00 p.m. in the conference room at the District Administration Building, Dulce, New Mexico.

1. The Pledge of Allegiance and Salute to the State Flag of New Mexico were recited.

II. NEW BOARD MEMBER SWEAR IN (A)

New Board Member, Claudine George was sworn in by Board Vice-President, Frankie Ortiz.

III. ASCERTAIN QUORUM (I)

MEMBERS PRESENT: Members present at roll call were: Frankie Ortiz-Board Vice-President, Annette TeCube-Secretary; Diana Vigil-Board Member, Claudine George- Board Member.

MEMBERS ABSENT: Phillip Salazar- Board President

ADMINISTRATION PRESENT: Present including ZOOM platform and phone conference were:

Ina Montoya, Interim Superintendent/Elementary Principal; Carole Gomez, Business Manager; Melody Gomez, HR Director; Estefanita Abeyta, Director of Instruction; Deanna Manwell, Executive Assistant; Nancy Jobe, High School Principal; Jack Props, Middle School Principal; Yvette Mares, Accounts Payable; Carla Martinez, HR Secretary; Bonnie Dagget, District Testing Coordinator; Katie Cachucha, SPED Coordinator; Jacob Herbster, Interim Transportation Manager.

TEACHERS PRESENT:

OTHER STAFF PRESENT: Frank Mestas, High School Assistant Principal/ Athletic Coordinator; Kiana Vicenti, DMS Middle School Attendance Clerk;

OTHERS PRESENT: Roxie De Santiago, Walsh Gallegos; Chris Tsosie, Mike Dabrieo and Paul LeFrancois, Los Alamos National Laboratory Foundation

IV. APPROVE AGENDA (A)

Interim Superintendent, Ina Montoya made the recommendation to approve the Agenda as presented.

Motion made by Diana Vigil; seconded by Claudine George. Motion carried.

V. LIMITED PUBLIC PARTICIPATION FORUM (I)

None at this time.

VI. SUPERINTENDENT'S ITEMS (I)

1. Ina Montoya, Interim Superintendent Report

Interim Superintendent, Ina Montoya presented her Superintendent Report to the Board. At this time Mrs. Montoya entertained questions from the Board. Board Member, Diana Vigil requested further clarification on the goals for next school year section of the report. Mrs. Montoya provided further details regarding the

section. Board Member, Diana Vigil had a question regarding enrollment numbers at the schools. Each school Principal reported their enrollment numbers have increased. Board Secretary, Annette TeCube expressed her concern regarding students attempting to cross the road on Hawks Drive, and traffic does not slow down or stop for them. Her suggestion was to install a crosswalk at that section.

2. Nancy Jobe- High School Principal

Nancy Jobe, High School Principal presented the Board with the High School Report. Ms. Jobe's report included an update on current enrollment numbers, attendance numbers from Go-Jii-Ya, and an update on a scheduled Parent/ Student meeting with Mr. Gary Toya. Ms. Jobe provided further clarification on the event taking place on October 2, 2022. Mrs. Jobe entertained questions from the Board at this time.

3. Jack Props- Middle School Principal

Middle School Principal, Jack Props presented the Board with the Middle School Report. The report included data from iMSSA for all Middle School grades. Mr. Props informed the Board, the Middle School does have a new Security Officer, but still has a few vacancies: Science, Math, and Jicarilla Language Teachers. Mr. Props entertained questions from the Board at this time.

4. Ina Montoya, Elementary Principal

Elementary Principal, Ina Montoya presented her report to the Board. Mrs. Montoya's report included data on Reading and Math testing scores, staff trainings, attendance levels, and vacancies. Mrs. Montoya provided an explanation on the data in the attendance summary chart. Mrs. Montoya provided an explanation on the DISD Professional Development Days for staff. At this time Mrs. Ina Montoya entertained questions from the Board.

5. Department Report: Transportation- Jacob Herbster, Interim Transportation Manager

Interim Transportation Manager, Jacob Herbster presented his report to the Board. Mr. Herbster's report included updates on staffing levels, new district vehicles, new buses being delivered, and his submitted request for an electric bus for the school district. Further discussion continued on how the electric bus would operate. Mr. Herbster also provided photos of the damaged bus.

VII. APPROVAL OF MINUTES (A)

Approval of the August 16, 2022 Regular Board Meeting Minutes

Interim Superintendent, Ina Montoya made the recommendation to approve the August 16, 2022 Regular Board Meeting Minutes as presented. Motion made by Diana Vigil; seconded by Annette TeCube. Motion carried.

VIII. FINANCE COMMITTEE (I/A)

1. Consolidated Board Report (I)

Business Manager, Carole Gomez presented the Consolidated Board Report for information purposes only.

2. August 2022 Disbursement Report (A)

Business Manager, Carole Gomez presented the August 2022 Disbursement Report for Board approval. Diana Vigil questioned how legal services were billed and paid for. Carole Gomez provided clarification for the Board. Interim Superintendent, Ina Montoya made the recommendation to approve the August 2022

Disbursement reports as presented. Motion made by Annette TeCube; seconded by Diana Vigil. Motion carried.

3. Monthly Budget Changes Report (A)

a. Monthly Maintenance Budget Transfers

Business Manager, Carole Gomez presented the August 2022 Maintenance Budget Transfers for Board approval. Ms. Gomez informed the Board many of the transfers are benefits that were omitted from the original budget. Board Member, Diana Vigil asked for clarification on the purchase of iStations. Ms. Gomez provided additional information on the iStations, which was for the Middle School, specifically the reading. Interim Superintendent, Ina Montoya made the recommendation to approve the Monthly Maintenance Budget Transfer as presented. Motion made by Diana Vigil; seconded by Annette TeCube. Motion carried.

b. BARs.

1. Title 1

Business Manager, Carole Gomez presented the BAR for Title 1 for Board approval in the amount of \$16,181.00. Interim Superintendent, Ina Montoya made the recommendation to approve the Title 1 BAR in the amount of \$16,181.00 as presented. Motion made by Diana Vigil; seconded by Annette TeCube. Motion carried.

2. GOB Library

Business Manager, Carole Gomez presented the BAR for the GOB Library for Board approval in the amount of \$2,852.00. Interim Superintendent, Ina Montoya made the recommendation to approve the GOB Library BAR in the amount of \$2,852.00 as presented. Motion made by Annette TeCube; seconded by Diana Vigil. Motion carried.

c. Last Minute BARs.

1. Family Income Index

Business Manager, Carole Gomez presented the Last Minute BAR for the Family Income Index for Board approval in the amount of \$86,742.00. Interim Superintendent, Ina Montoya made the recommendation to approve the Last Minute BAR for the Family Income Index in the amount of \$86,742.00 as presented. Motion made by Frankie Ortiz; seconded by Diana Vigil. Motion carried.

2. Risk Intervention on Response Fund (AIR)

Business Manager, Carole Gomez presented the Last Minute BAR for Risk Intervention on Response Fund (AIR) for Board approval in the amount of \$214,817.00. Interim Superintendent, Ina Montoya made the recommendation to approve the Last Minute BAR for Risk Intervention on Response Fund (AIR) in the amount of \$214,817.00 as presented. Motion made by Annette TeCube; seconded by Claudine George. Motion carried.

3. School Bus Camera

Business Manager, Carole Gomez presented the Last Minute BAR for the School Bus Cameras for Board approval for a decrease in the amount of \$819.00. Interim Superintendent, Ina Montoya made the

recommendation to approve the Last Minute BAR for the School Bus Cameras with the decrease in the amount of \$819.00 as presented. Motion made by Frankie Ortiz; seconded by Diana Vigil. Motion carried.

IX. OLD BUSINESS (I/A)

1. Discussion: Finance Committee Member (I/A)

a. Board Member

Board Vice-President, Frankie Ortiz, requested a Board Member volunteer for the Finance Committee. Board Member, Diana Vigil, informed the Board she already served on the committee at a prior date. Board Secretary, Annette TeCube, informed the Board she is currently serving on the Audit Committee. Board Member, Claudine George, volunteered to serve on the Finance Committee. No further discussion continued on the topic.

b. Parent Representative

Interim Superintendent, Ina Montoya informed the Board she will consult with a Parent to serve on the Finance Committee. No further discussion continued on the topic.

X. NEW BUSINESS (I/A)

1. Los Alamos National Laboratory Foundation Presentation (I)

LANLF, Education Enrichment Director, Mike Dabrieo; along with Paul LeFrancois, presented what their program has to offer for information purposes only.

2. Restructure/ Reorganization of Board Members (I/A)

Board Vice-President, Frankie Ortiz began the discussion on the restructuring/ reorganization of Board Members agenda item. Board Vice-President, Frankie Ortiz provided the information regarding the Board duties and Board Officers, the policy read was B0900. Due to Board President Phillip Salazar's absence, Mr. Ortiz read the policy which states all Board Members must be present to vote. The discussion continued on the process for voting. Roxi De Santiago also provided further clarification on the agenda item. Interim Superintendent, Ina Montoya made the recommendation to approve the restructure the DISD Board of Education as presented. Motion made by Diana Vigil; seconded by Annette TeCube. Board Vice-President, Frankie Ortiz voted no, and Board Member, Claudine George voted no. No further action will be taken on the matter.

3. CBA Amendment (I/A)

Interim Superintendent, Ina Montoya, presented the CBA Amendment for information purposes only. Mrs. Montoya informed the Board a typographical error occurred on the EA licensure section of the CBAs. The change should have read \$10.00 instead of the \$5.00. Mrs. Montoya stated she contacted the representative from the Union for their approval, and they agreed. No further discussion continued on the topic.

4. Inventory Deletion Request (I/A)

Business Manager, Carole Gomez, presented the Inventory Deletion Request. Ms. Gomez explained the deletion is for capital assets. The items are not to be disposed of but rather to transfer to a supply asset. Ms. Gomez explained they were originally categorized as a fixed asset but with lower amounts than the fixed asset categories. Copy machines are being taken off but new machines have replaced them; a Kubota tractor and digital wheel balancer are obsolete. Interim Superintendent, Ina Montoya made the

recommendation to approve the Inventory Deletion Request as presented. Motion made by Frankie Ortiz; seconded by Diana Vigil. Motion carried.

XI. EXECUTIVE SESSION (I)

The Board may elect to go into Executive Session for reasons permitted in the New Mexico Open Meetings Act.

1. Limited Personnel Matters as permitted under Section 10-15-1(H)(2) and threatened litigation as permitted under Section 10-15-1(H)(7) of the New Mexico Open Meetings Act; specifically, so that Legal Counsel can inform, advise and discuss with the Board regarding the status of the proposed termination and potential resolution of *In the Matter of Juanita Becenti*.
2. Limited Personnel Matters as permitted under Section 10-15-1(H)(2) of the New Mexico Open Meetings Act; specifically so that the Superintendent can inform the Board regarding an employee termination hearing request, and legal counsel can advise regarding the Board's roles and responsibilities in connection with same.
3. Limited Personnel Matters as permitted under Section 10-15-1(H)(2) of the New Mexico Open Meetings Act: specifically so that the Superintendent can update the Board and legal counsel can advise regarding investigations of classified and/or certified employees by the Superintendent.

The Board began Executive Session at 5:48 pm. The meeting reconvened at 6:43 pm.

XII. REPORT ON EXECUTIVE SESSION; BOARD VICE-PRESIDENT (I)

Board Vice-President, Frankie Ortiz read the report on Executive Session: "*The Board met in Closed Executive Session, and I affirm that the matters discussed in the closed meeting were limited to those stated in the motion to close the meeting and outlined in the posted agenda.*" All members voted in agreement.

XII. CONSIDER TAKING ACTION ON EXECUTIVE SESSION TOPICS (A)

None at this time.

XIII. ANNOUNCEMENTS (I)

1. NMSBA Regional Meeting Update

Interim Superintendent, Ina Montoya provided an update on the planning of the NMSBA Regional Meeting to be held on October 3, 2022. The update included progress of the student performances, cater, and additional planning details. Board Member, Diana Vigil, informed the Board of her request to the Jicarilla Apache Nation Public Relations Office, for donations on various items to give to attendees of the meeting.


2. Homecoming- September 30, 2022

Interim Superintendent, Ina Montoya informed the Board of Homecoming week, and of the parade on September 30, 2022. Mrs. Montoya elaborated on the DES attending the parade, arrangements were made to have the buses transport students to the parade. Board Secretary, Annette TeCube suggested to open the football field gates at least an hour before the game starts, due to the long lines of waiting spectators.

Board Secretary, Annette TeCube had an announcement regarding the Aviation Program. Ms. TeCube informed the Board of the Program and what it can offer for students who enroll. There are also scholarships and funding available for students interested in the program.

XIV. ADJOURNMENT (A)

Interim Superintendent, Ina Montoya made the recommendation to adjourn the meeting. Motion made by Diana Vigil; seconded by Claudine George. Motion carried. Meeting adjourned at 6:58 p.m.



Phillip Salazar, Board President



Annette TeCube, Board Secretary