

**MINUTES OF SPECIAL SCHOOL BOARD MEETING**  
**DULCE INDEPENDENT SCHOOLS**  
**August 8, 2022**

**I. CALL MEETING TO ORDER**

- A. Board President, Phillip Salazar called the meeting to order at 1:00 p.m. in the conference room at the District Administration Building, Dulce, New Mexico.
- B. The Pledge of Allegiance and Salute to the State Flag of New Mexico was recited.

**II. ASCERTAIN QUORUM (I)**

MEMBERS PRESENT: Members present at roll call were: Phillip Salazar-Board President; Frankie Ortiz-Board Vice-President; Annette Tecube-Secretary; Diana Vigil-Member

MEMBERS ABSENT:

ADMINISTRATION PRESENT: Present including ZOOM platform and phone conference were: Executive Assistant- Deanna Manwell, Accounts Payable- Yvette Mares, Business Manager- Carole Gomez, Director of Operations- Bart Owen, Director of Instruction- Estafanita Abeyta.

TEACHERS PRESENT:

OTHER STAFF PRESENT: High School Principal- Nancy Jobe, HR Director-Melody Gomez

OTHERS PRESENT: Data and Communications Director- Milton Archuleta, Transportation Coordinator- Jacob Herbster

**III. APPROVE AGENDA (A)**

Interim Superintendent, Ina Montoya made the recommendation to approve the agenda with changes of removing Old Business Item #2: Approve Amended CBAs. Motion made by Frankie Ortiz; seconded by Diana Vigil. Motion carried.

**IV. OLD BUSINESS (I/A)**

**I. Approve Amended Salary Schedule**

HR Director, Melody Gomez presented the Salary Schedule changes for SY2022-23. Ms. Gomez explained the changes made were to the 2022-23 Educational Assistant pay schedules, changes are the number of worked hours which are required to reflect ELTP and the K5+ Pilot pay scales. Additional changes were to increase the hourly rate in attempt to recruit substitute teachers. The food schedule salary only had changes to the number of hours worked and days. The Federal Programs Coordinator title changed to the Indian Education Community Liaison.

Board President Phillip Salazar requested the prior approved salary schedules for comparison of changes made.

The Board had requested further explanation on why the Technology Curriculum Coordinator position was needed. Ms. Gomez explained the position requires the individual to have a teaching license. Director of Operations- Bart Owen assisted Melody Gomez in the explanation. Further discussion continued on why a Technology Curriculum Coach position was needed.

Board President Phillip Salazar requested to see the job description for the technology director.

Board President Phillip Salazar made the recommendation to take a 10-minute recess, recess began at 1:44 p.m. Recess ended and meeting reconvened at 1:55 p.m.

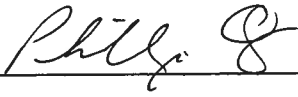
Interim Superintendent, Ina Montoya made the recommendation to approve the amended salary schedule as presented and tabling the Operation Support Staff table particularly the Technology Curriculum Coordinator as written, which should be titled Technology Curriculum Coach; will be tabled until next regular board meeting. Motion made by Franke Ortiz; seconded by Diane Vigil. Motion carried.

**V. NEW BUSINESS (I/A)**

N/A


**VI. ADJOURNMENT (A)**

Acting Superintendent, Ina Montoya made the recommendation to adjourn the special board meeting at 2:01 pm. Motion made by Frankie Ortiz; seconded by Diana Vigil. Motion carried.



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Phillip Salazar, Board President



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Annette Tecube, Board Secretary