

MINUTES OF REGULAR SCHOOL BOARD MEETING
DULCE INDEPENDENT SCHOOLS
July 19, 2022

I. CALL MEETING TO ORDER

A. Board President-Phillip Salazar called the meeting to order at 4:00 p.m. in the conference room at the District Administration Building, Dulce, New Mexico.

1. The Pledge of Allegiance and Salute to the State Flag of New Mexico was recited.

II. ASCERTAIN QUORUM (I)

MEMBERS PRESENT: Members present at roll call were: Phillip Salazar- Board President, Frankie Ortiz- Board Vice-President, Diane Vigil-Board Member; Annette TeCube-Secretary joined meeting at 4:25 p.m.

MEMBERS ABSENT:

ADMINISTRATION PRESENT: Present including ZOOM platform and phone conference were:

Ina Montoya-Interim Superintendent/Elementary Principal; Carole Gomez-Business Manager; Melody Gomez-HR Director; Estefanita Abeyta-Director of Instruction; Nancy Jobe- High School Principal; Jack Props, Middle School Principal; Katie Cachucha, SPED Coordinator;

TEACHERS PRESENT:

OTHER STAFF PRESENT:

OTHERS PRESENT:

III. APPROVE AGENDA (A)

Interim Superintendent, Ina Montoya made the recommendation to approve the Agenda with no changes:

Motion made by Frankie Ortiz; seconded by Diane Vigil. Motion carried.

IV. LIMITED PUBLIC PARTICIPATION FORUM (I)

None at this time.

V. SUPERINTENDENT'S ITEMS (I)

1. Superintendent Report

Interim Superintendent, Ina Montoya presented her Superintendent Report to the Board. Mrs. Montoya's report included information and updates on upcoming school year events and next year goals. Mrs. Montoya also updated the Board on HR and Payroll, fire reports and security for all schools, Maintenance & Custodial, IT, Cafeteria, Business Office-DISD Budget, Federal Programs and Campus Improvements. An explanation was provided by Mrs. Ina Montoya on why the Elementary School would be moved to the Middle School for the 23-24SY: due to a decrease in student enrollment and less State Funding to keep all three district buildings running. At this time Mrs. Montoya entertained questions from the Board.

2. Nancy Jobe-High School Principal

Nancy Jobe, High School Principal presented the Board with a High School report and introduction to herself. Mrs. Jobe's report included updates on student credits, classroom sizes, and high school athletics. Mrs. Jobe entertained questions from the Board at this time.

3. Jack Props- Middle School Principal

Middle School Principal, Jack Props presented the Board with a Middle School Report and introduction. The report included focus areas of attendance, test scores, and update on student handbook. Mr. Props entertained questions from the Board at this time.

4. Estefanita Abeyta-Previously Elementary School Principal

Previously Elementary School Principal, Estefanita Abeyta presented her report to the Board. Ms. Abeyta's report included an introduction and goals for the school year. At this time Ms. Abeyta entertained questions from the Board.

5. Melissa Polaco-Federal Programs Director

No Report was provided.

VI. APPROVAL OF MINUTES (A)

Approval of the June 21, 2022 Regular Board Meeting Minutes

Interim Superintendent, Ina Montoya made the recommendation to approve the June 21, 2022 Regular Board Meeting Minutes as presented. Motion made by Frankie Ortiz; seconded by Diane Vigil. Motion carried.

Approval of the June 30, 2022 Special Board Meeting Minutes

Interim Superintendent, Ina Montoya made the recommendation to approve the June 30, 2022 Special Board Meeting Minutes as presented. Motion made by Frankie Ortiz; seconded by Diane Vigil. Motion carried

VII. FINANCE COMMITTEE (I/A)

1. Consolidated Board Report (I)

Carole Gomez presented the Consolidated Board Report for information purposes only.

2. June 2022 Disbursement Report (A)

Carole Gomez presented the June 2022 Disbursement Report for Board approval. Interim Superintendent, Ina Montoya made the recommendation to approve the June 2022 Disbursement reports as presented. Motion made by Frankie Ortiz; seconded by Diane Vigil. Motion carried.

3. Monthly Budget Changes Report (A)

a. Monthly Maintenance Budget Transfers

None at this time.

b. Last Minute BARs.

Carole Gomez presented the Last Minute BARs for Board approval. Ms. Gomez provided information on funds received from the State of New Mexico. Interim Superintendent, Ina Montoya made the recommendation to approve the Last Minute BARs in the amount of \$1,133,055 as presented. Motion made by Frankie Ortiz; seconded by Diane Vigil. Motion carried.

VIII. OLD BUSINESS (I/A)

1. District Handbooks.

a. Pre-K Handbook

Estefanita Abeyta, Director of Instruction, presented the Pre-K Handbook for the SY 2022-2023 for Board Approval. Interim Superintendent, Ina Montoya made the recommendation to approve the Pre-K Handbook as presented. Motion made by Frankie Ortiz; seconded by Diane Vigil. Motion carried.

b. Elementary Handbook

Mrs. Ina Montoya, Interim Superintendent presented the Elementary Handbook for the SY 2022-2023 for Board Approval. Interim Superintendent, Ina Montoya made the recommendation to approve the Elementary Handbook with changes. Motion made by Frankie Ortiz; seconded by Diane Vigil. Motion carried.

c. Middle and High School Handbook

Nancy Jobe, High School Principal presented the Middle and High School Handbook for the SY 2022-2023 for Board Approval. Interim Superintendent, Ina Montoya made the recommendation to approve the Middle and High School Handbook as presented. Motion made by Frankie Ortiz; seconded by Diane Vigil. Motion carried.

d. Athletic Handbook

Selenarose Hammond, Athletic Secretary presented the Athletic Handbook for the SY 2022-2023 for Board Approval. Interim Superintendent, Ina Montoya made the recommendation to approve the Athletic Handbook with changes. Motion made by Frankie Ortiz; seconded by Diane Vigil. Motion carried.

IX. NEW BUSINESS (I/A)

1. Review of applications and appointment of School Board Member.

The Board reviewed and discussed the three complete applications submitted for Board approval. Discussions were made on Board recommendations for the best qualified applicant. Interim Superintendent, Ina Montoya made the recommendation to approve the application and appointment of Claudine George for the School Board Member as presented. Motion made by Frankie Ortiz; seconded by Diane Vigil. Motion carried.

2. Review and award contracts for SPED ancillary services for 2022/2023 SY.

Katie Cachucha, SPED Coordinator presented the contracts for SPED ancillary services for 2022/2023 SY for Board approval. Ms. Cachucha provided information on the SPED program. Recommendation made by Ms. Cachucha to approve the proposal by LSG Associates for program requirements. Interim Superintendent, Ina Montoya made the recommendation to approve the SPED ancillary services for 2022/2023 SY as presented. Motion made by Diane Vigil; seconded by Frankie Ortiz. Motion carried.

Board President, Phillip Salazar stepped out of meeting at 5:36 p.m.

3. Approve amended salary schedule: HR Director

HR Director, Melody Gomez, presented the changes in the amended salary schedule for Board approval. Interim Superintendent, Ina Montoya made the recommendation to approve the amended salary schedule as presented. Motion made by Diane Vigil; seconded by Frankie Ortiz. Motion carried.

Board Vice-President, Frankie Ortiz made the recommendation to take 15-minute recess. Motion made by Diane Vigil; seconded by Frankie Ortiz. Motion carried.

Board meeting recess began at 5:41 p.m., meeting reconvened at 6:00 p.m.

X. EXECUTIVE SESSION (I)

The Board may elect to go into Executive Session for reasons permitted in the New Mexico Open Meetings Act.

1. Limited Personnel Matters as permitted under Section 10-15-1(H)(2) of the New Mexico Open Meetings Act; specifically, so that the Board can discuss the terms of employment, potential resignation and potential discharge of the Superintendent.

At this time, Vice President Frankie Ortiz read the motion for closure statement and polled the Board. All members voted in the affirmative.

Meeting closed at 6:00 p.m., meeting reconvened at 6:25 p.m.

XI. CONSIDER TAKING ACTION ON EXECUTIVE SESSION TOPICS (A)

Board President Phillip Salazar read the Report on Executive Session statement. All members voted in the affirmative.

A. Approval or Disapproval to delegate to Board President continuing authority to proceed as discussed in Executive Session in connection with resignation of employment by Superintendent;

B. Approval or Disapproval to issue a notice of intent to discharge Superintendent.


Board Vice-President, Frankie Ortiz made the motion to approve delegation of authority to the Board President, with support of legal counsel, to issue a notice of intent to discharge Superintendent on grounds discussed in Executive Session. Seconded by Diane Vigil. Motion carried.

XII. ANNOUNCEMENTS (I)

None at this time.

XIII. ADJOURNMENT (A)

Interim Superintendent, Ina Montoya made the recommendation to adjourn the meeting. Motion made by Frankie Ortiz; seconded by Diane Vigil. Motion carried. Meeting adjourned at 6:27 p.m.



Phillip Salazar, Board President



Annette TeCube, Board Secretary