

MINUTES OF REGULAR SCHOOL BOARD MEETING

DULCE INDEPENDENT SCHOOLS

June 21, 2022

I. CALL MEETING TO ORDER

A. Board Vice President-Frankie Ortiz called the meeting to order at 3:00 p.m. in the conference room at the District Administration Building, Dulce, New Mexico.

1. The Pledge of Allegiance and Salute to the State Flag of New Mexico was recited.

II. ASCERTAIN QUORUM (I)

MEMBERS PRESENT: Members present at roll call were: Annette Tecube-Secretary, Frankie Ortiz-Board Vice-President, Diana Vigil-Board Member

MEMBERS ABSENT: Phillip Salazar

ADMINISTRATION PRESENT: Present including ZOOM platform and phone conference were:

Ina Montoya-Acting Superintendent; Naomi Vicenti-Business Manager (Contract); Melody Gomez-HR Director; Estefanita Abeyta-Interim-Elementary School Principal; Nancy Jobe-Interim High School Principal

TEACHERS PRESENT:

OTHER STAFF PRESENT:

OTHERS PRESENT:

III. APPROVE AGENDA (A)

Acting Superintendent, Ina Montoya made the recommendation to approve the Agenda with the changes:

Change #1 under New Business to an action item, change #3 under New Business to information only and table item # 11. Motion made by Annette Tecube; seconded by Diana Vigil. Motion carried.

IV. LIMITED PUBLIC PARTICIPATION FORUM (I)

None at this time

V. SUPERINTENDENT'S ITEMS (I)

1. Superintendent Report

Acting Superintendent, Ina Montoya presented her Superintendent Report to the Board. Mrs. Montoya's report included information and updates on end of the school year events, summer school events and information on next school year plans. Mrs. Montoya also updated the Board on Special Education, HR and Payroll, Maintenance & Custodial, IT, Cafeteria, Business Office-DISD Budget, Federal Programs and Campus Improvements. At this time Mrs. Montoya entertained questions from the Board.

2. Nancy Jobe-Acting High School Principal

Nancy Jobe, Acting High School Principal presented the Board with a High School report. Mrs. Jobe's report included updates on the San Juan and Career Pathways parent meeting, tentative schedule ready for the new school year, summer school and graduation was very successful. Mrs. Jove entertained questions from the Board at this time.

3. Ina Montoya-Acting Middle School Principal

Acting Middle School Principal, Ina Montoya's report included information on 8th grade graduation, the change to the culinary classroom and the playground and the possibility of moving the elementary back to the middle school building. Mrs. Montoya also informed the Board a middle school principal has been hired. Annette Tecube inquired about security at the middle school.

4. Estefanita Abeyta-Acting Elementary School Principal

Acting Elementary School Principal, Estefanita Abeyta presented her report to the Board. Ms. Abeyta's report included updates/information on student testing data, end of year events, computer lab, summer school and building updates. At this time Ms. Abeyta entertained questions from the Board.

5. Melissa Polaco-Federal Programs Director

Federal Programs Director, Melissa Polaco presented her report to the Board. Mrs. Polaco's report include information on the Bilingual Multicultural Education Program K5/English Language Development., Title I, Title II, Title III, CARES Act Reporting and Family Income Index grants. Mrs. Polaco asked the Board to thank PED for providing support and allowing us to submit our grant applications and reports a little later. Mrs. Polaco stated we are now in full compliance with our ESSER Grant Reporting. The Board thanked Mrs. Polaco for getting us back on track and now we can move forward.

VI. APPROVAL OF MINUTES (A)

Approval of the April 19, 2022 Regular Board Meeting Minutes

Acting Superintendent, Ina Montoya made the recommendation to approve the minutes of the April 19, 2022 Regular Board Meeting Minutes as presented. Motion made by Annette Tecube; seconded by Diana Vigil. Motion carried.

Approval of the May 17, 2022 Regular Board Meeting Minutes

Acting Superintendent, Ina Montoya made the recommendation to approve the minutes of the May 17, 2022 Regular Board Meeting Minutes as presented. Motion made by Diana Vigil; seconded by Annette Tecube. Motion carried

Approval of the June 02, 2022 Special Board Meeting Minutes

Acting Superintendent, Ina Montoya made the recommendation to approve the minutes of the June 02, 2022 Special Board Meeting Minutes as presented; Motion made by Annette Tecube; seconded by Diana Vigil. Motion carried.

VII. FINANCE COMMITTEE (I/A)

1. Consolidated Board Report (I)

Naomi Vicenti presented the Consolidated Board Report for information purposes only.

2. April & May 2022 Disbursement Report (A)

Naomi Vicenti presented the April & May 2022 Disbursement Report for Board approval. Acting Superintendent, Ina Montoya made the recommendation to approve the April & May 2022 Disbursement reports as presented. Motion made by Diana Vigil; seconded by Annette Tecube. Motion carried.

3. Monthly Budget Changes Report (A)

Naomi Vicenti presented the Monthly Budget Changes Report for Board approval. Acting Superintendent, Ina Montoya made the recommendation to approve the Monthly Budget Changes Report as presented. Motion made by Diana Vigil; seconded by Annette Tecube. Motion carried.

VIII. OLD BUSINESS (I/A)

None at this time

IX. NEW BUSINESS (I/A)

1. Title III Application SY 2022/2023

Melissa Polaco, Federal Programs Director presented the Title III Application for SY 2022/2023 for Board approval. Mrs. Polaco stated this needs Board President signature. Acting Superintendent, Ina Montoya made the recommendation to approve the Title III Application for SY 2022/2023 as presented. Motion made by Diana Vigil; seconded by Annette Tecube. Motion carried.

2. BMEP Application

Melissa Polaco, Federal Programs Director presented the BMEP Application for Board approval. Acting Superintendent, Ina Montoya made the recommendation to approve the BMEP Application as presented. Motion made b Diana Vigil; seconded by Annette Tecube.

3. Title I Application

Melissa Polaco presented the Title I Application to the Board for information purposes only.

4. Approve the Schedule of Regular Monthly Board Meetings

Board Member, Diana Vigil asked if it was possible to change the Regular Meeting time to 1:00 instead of 3:00 pm because the time conflicted with the time her grand kids got out of school. This item is tabled till the next meeting to include Board President, Phillip Salazar.

5. Approval of Disposed Assets 2021/2022

Acting Superintendent, Ina Montoya presented the Disposed Assets 2021/2020 for Board approval and made the recommendation to approve the Disposed Assets Listing 2021/202 as presented. Motion made by Annette Tecube; seconded by Diana Vigil. Motion carried.

6. Approval of Certification of Fixed Asset Listing

Acting Superintendent, Ina Montoya presented the Certification of Fixed Asset Listing for Board approval. The Board did have a question on scoreboard at the football field, 40 acres of land owned by the District and on the camera system, Operations Manager, Bart Owen stated this is for the old camera system. Ina Montoya made the recommendation to approve the Certification of Fixed Asset Listing as presented. Motion made by Diana Vigil; seconded by Annette Tecube. Motion carried.

7. Approve Policy Services Advisories # 229, 230, 231 and 232

Acting Superintendent, Ina Montoya presented and recommended Policy Services Advisories # 229, 230, 231, and 232 for Board approval. Motion made by Diana Vigil; seconded by Annette Vigil. Motion carried.

8. Approve Educational Assistants (EA's) and Teacher Salary Schedules

HR Director, Melody Gomez presented the Educational Assistants and Teacher Salary schedules for Board approval. Ms. Gomez stated the salary schedules were approved per the CBA negotiations. Acting Superintendent, Ina Montoya made the recommendation to approve the Educational Assistants and the Teacher Salary Schedules as presented. Motion made by Diana Vigil; seconded by Annette Tecube. Motion carried.

9. New Board Member Appointment Discussion

Board Vice-President stated he spoke with Board President Salazar regarding the resignation of former board member, Leon Reval and they discussed they would prefer a two week advertisement to accept letters of interest and resumes. After further discussion, Acting Superintendent, Ina Montoya made the recommendation to approve advertising the vacant board member position for one week and then schedule a special board meeting to review all letters of interest and resumes submitted for the appointment of the new board member. Motion made by Diana Vigil; seconded by Annette Tecube. Motion carried.

10. Approval of the MOU with UNM Taos-Dual Credit

Acting High School Principal, Nancy Jobe presented the MOU with UNM Taos Dual Credit Program for Board Approval. Mrs. Jobe stated the MOU is for 3 years. After discussion the Board tabled this item and asked Mrs. Jobe to find out what the stipulations would be if the District had to break the contract before the 3 year term. This item is tabled and will be addressed at the next meeting because it has a deadline of August 01, 2022.

11. Acting Superintendent Contract 2022/2023

This item tabled

X. EXECUTIVE SESSION (I)

The Board may elect to go into Executive Session for reasons permitted in the New Mexico Open Meetings Act.

Pursuant to Section 10-15-1(H) (1) of the New Mexico Open Meetings Act, I move that we vote to close the open meeting to discuss the following matters identified on the agenda.

XI. CONSIDER TAKING ACTION ON EXECUTIVE SESSION TOPICS (A)

N/A

XII. ANNOUNCEMENTS (I)

Superintendent Announcements

Acting Superintendent, Ina Montoya reminded the Board of the upcoming NMSBA 2022 Leadership Retreat July 15-16, 2022 at the Sage Brush Inn, Taos NM

XIII. ADJOURNMENT (A)

Acting Superintendent, Ina Montoya made the recommendation to adjourn the meeting. Motion made by Diana Vigil; seconded by Annette Tecube. Motion carried. Meeting adjourned at 5:03 p.m.



Phillip Salazar, Board President



Annette Tecube, Board Secretary