

**MINUTES OF SPECIAL SCHOOL BOARD MEETING**

**DULCE INDEPENDENT SCHOOLS**

**May 04, 2022**

**I. CALL MEETING TO ORDER**

- A. Board President, Phillip Salazar called the meeting to order at 1:03 p.m. in the conference room at the District Administration Building, Dulce, New Mexico.
- B. The Pledge of Allegiance and Salute to the State Flag of New Mexico was recited.

**II. ASCERTAIN QUORUM (I)**

MEMBERS PRESENT: Members present at roll call were: Phillip Salazar-Board President; Frankie Ortiz-Board Vice-President; Annette Tecube-Secretary; Diana Vigil-Member; Leon Reval-Member (Present via Zoom)

MEMBERS ABSENT:

ADMINISTRATION PRESENT: Present including ZOOM platform and phone conference were: Acting Superintendent, Ina Montoya, Jennet Quintela, Nancy, Sherwin Serafin-Accounting Tech.

TEACHERS PRESENT:

OTHER STAFF PRESENT: Jobe-Acting HS Principal

OTHERS PRESENT:

**III. APPROVE AGENDA (A)**

Acting Superintendent, Ina Montoya made the recommendation to approve the Agenda as presented. At this time Leon Reval asked if the Agenda has been changed for the Executive Session Matter? Phillip Salazar replied there is nothing under Executive Session. Motion made by Frankie Ortiz; seconded by Diana Vigil. Motion carried.

**IV. OLD BUSINESS (I/A)**

- 1. Re-visit approval of DISD Payment for Hotel/Meal Cost for STUCCO & Close-Up Trips

Acting Superintendent, Ina Montoya stated she worked with Mr. Serafin to find the account line item to pay for the hotel and meal costs for the STUCCO and Close up trips and need of the amounts from Mrs. Shawna Garcia. Acting Superintendent Ina Montoya made the recommendation to approve the DISD payment of hotel/meals for the STUCCO and Close-up. Motion made by Frankie Ortiz; seconded by Annette Tecube. Motion carried.

**V. NEW BUSINESS (A)**

- 1. Calendar Committee-Present Draft Calendars for Board Approval

Acting Superintendent, Ina Montoya presented calendar #1 and calendar #2 for board approval. Mrs. Jobe explained the difference between the two calendars. Frankie Ortiz stated this is a nice calendar but did not like the first day of school on a Thursday. Acting Superintendent, Ina Montoya made the recommendation to approve calendar # 2 as presented. Motion made by Annette Tecube; seconded by Diana Vigil. Frankie Ortiz abstained. Motion carried by majority vote.

- 2. Approve IDEA B Application

Special Education Coordinator, Jennette Quintela presented the IDEA B Application for board approval. After discussion the stipend compensation for teachers on the application, Frankie Ortiz stated for the record, "he likes the idea of the stipend for the students". Leon Reval wanted to recognize Katie Cachucha for her assistance with this document. Katie Cachucha also explained the IDEA B Application and why Ms. Quintela put the stipend payment on the application. Phillip Salazar commented, we may be opening a can of worms with offering this statement. Leon Reval, for the record, "whoever is in charge interim or superintendent, director all the principals are working in a concerted effort to make sure that anybody who is being compensated event though they are full time they are on contract whatever the issue is that

they are also doing so based on a privilege but more importantly for the benefit of the students."

Acting Superintendent, Ina Montoya made the recommendation to approve the IDEA B Application with changes of moving the amount to compensate teachers in objective to be for students in the same objective objected to. Motion made by Frankie Ortiz; seconded by Leon Reval. Motion carried.

3. Approve Audit Firm for Financial Audit

Accounting Tech, Sherwin Serafin and Operations Manager, Bart Owen presented the Audit Firm proposals and rating for board approval. Bart Owen stated everything was done by the book, we followed state procurement law. Sherwin Serafin asked the board to utilize Accounting and Financial Solutions with the hope that they can complete some of the audit onsite. Acting Superintendent, Ina Montoya made the recommendation to approve the audit firm Accounting and Financial Solutions for the DISD financial audit as presented. Motion made by Frankie Ortiz; seconded by Diana Vigil. Motion carried.

4. Contract Services-Naomi Vicenti

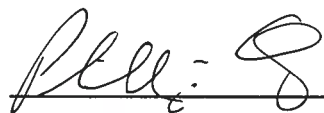
HR Director Melody Gomez presented the professional services agreement for Business Manager Training from Naomi Vicenti for Board approval. Ms. Gomez stated we need this service to help carry us till the end of the fiscal year with our budget and training initiatives. Leon Reval inquired if there were others who were solicited to turn in RFPs, who's going to monitor is it going to the interim and then how often is that going to be done in the next couple of months and what's going to happen after June. Ms. Gomez replied we are having interviews on Monday. Bart Owen, the amount is under the threshold and we didn't need a formal RFP for this. Melody Gomez stated this came directly from our legal counsel. Mrs. Naomi Vicenti stated because of prior commitments she can commit 15 to 20 hours a week, this usually takes 3 months, the budget is a big thing and her main concern right now is the budget. Leon Reval asked Melody Gomez to email her plan to the Board and how many people were actually reached out too.

Acting Superintendent, Ina Montoya made the recommendation to approve the Contract Services for Naomi Vicenti as presented; motion made by Frankie Ortiz; seconded by Diana Vigil. Leon Reval abstained based on his prior comments.

VI. ADJOURNMENT (A)

Acting Superintendent, Ina Montoya asked for a recommendation to adjourn the Board meeting at 2:08 p.m. Motion made by Diana Vigil to adjourn the meeting; seconded by Annette Tecube. Motion carried.

At this time Board President Phillip Salazar thanked everyone for attending the meeting and listened to more parent/community concerns regarding the safety of students.



Phillip Salazar, Board President



Annette Tecube, Board Secretary