

**MINUTES OF REGULAR SCHOOL BOARD MEETING**

**DULCE INDEPENDENT SCHOOLS**

**January 19, 2021**

**I. CALL MEETING TO ORDER**

- A. Mr. Levi Pesata, Board Vice-President called the virtual meeting to order at 3:09 p.m. in the conference room at the District Administration Building, Dulce, New Mexico.
- B. The Pledge of Allegiance and Salute to the State Flag of New Mexico was recited.

**II. ASCERTAIN QUORUM (I)**

**MEMBERS PRESENT:** Members present at roll call were: Levi Pesata-Vice President; Diana F. Vigil-Board Member, Phillip Salazar-Board Member; LaVonna James-Board Secretary

**MEMBERS ABSENT:** Leon Reval-excused due to illness

**ADMINISTRATION PRESENT:** Present including Teams platform and phone conference were:

Dr. Jim Hattabaugh-Superintendent; Carole Gomez-Business Manager; Ina Montoya-Elementary Principal; Vicky Abreu-HS Principal; Samantha Archer-Middle School Principal; Yvette Mares-Recorder

**TEACHERS PRESENT:** Vanessa Vicenti-Academic Counselor/Vocational Teacher

**OTHER STAFF PRESENT:**

**OTHERS PRESENT:** Lorie Spranzo, Rose Apodaca, Cheryl Sandoval, Tabatha Bernstein Dennis-Institute for Learning

**III. APPROVE AGENDA (A)**

Superintendent Hattabaugh made the recommendation to approve the Agenda as presented. Motion made by Phillip to approve the Agenda as recommended; seconded by Diana Vigil. Motion carried.

**IV. LIMITED PUBLIC PARTICIPATION FORUM (I)**

None at this time

**V. SUPERINTENDENT'S ITEMS (I)**

Superintendent Hattabaugh presented his report to the Board, his report included updates on COVID 19 in the District stating we are on the list for vaccines, PED will be releasing an update on hybrid re-entry within the next few weeks, textbook adoption, preliminary budget planning (Dr. Hattabaugh asked LaVonna James and Phillip Salazar if they still want to be a part of the finance budget committee, they both stated yes) and credit recovery. Dr. Hattabaugh's report included an update on facilities, greenhouse, housing and NMSBA policy alert. Dr. Hattabaugh also informed the Board he is working with NMSSA to schedule a Board work session in late January or early February to address any concerns or issues. He stated he would be sending out emails with dates so they can get a virtual work session scheduled.

Dr. Hattabaugh's report included an update on KOB 4 TV results on attendance for NM School Districts, 20% of students statewide are chronically absent or missing. Some districts are reporting an absenteeism rate of 48% and PED still cannot locate 6,000 students. Attendance results for DISD is 97.6 for the High School up 12% from last year, 95.26 % for the Middle School up 7 % from last year and not as good for the Elementary School which is at 85 %, down almost 4% but everyone is working hard to bring enrollment up.

**Principal's Report**

**Vicky Abreu-HS Principal**

High School Principal, Vicky Abreu presented her report to the board, Diana Vigil and LaVonna James asked Ms. Abreu to please include her report in future packets because they only have audio and cannot see the screen.

Ms. Abreu's report included information and updates on Asynchronous & Synchronous learning.

Credit requirements to include elective credits, student/teacher wellness support, instructional materials were provided to teachers, core content teaching, credit recovery, student schedules/grading, attendance/absenteeism, graduation, ninth grade initiatives, information on the college success course and the student wellness course, Phillip Salazar stated he was asked by several parents as to why permission slips are not being sent home because of the content of the wellness class. Ms. Abreu stated counselors were pulled in to get the class content and the class is not intended to be an in depth class. This class is intended to focus on the wellness support and talk about managing anxiety, exercise and breathing. Phillip Salazar also stated he wants us to be sure we don't go into student traditional and religious beliefs. Dr. Hattabaugh asked to please have the parents contact Ms. Abreu if they have any questions of this nature. Diana Vigil asked Ms. Abreu to update the Board on enrollment and asked for an update on the CAD class. Levi Pesata asked about synchronous and asynchronous is this process working? Ms. Abreu stated we had to work out a few issues in the beginning and provided professional development to the teachers and yes we are supporting the students. Dr. Hattabaugh asked to have anyone with questions or issues with these processes to please have them contact Ms. Abreu so she can solve any issues as soon as we can. Levi Pesata stated, we need to have a more organized approach to what we are doing to ensure we have results that can be shown on paper. Diana Vigil asked Dr. Hattabaugh to email a student schedule to each Board Member so they can take a look at it. Ms. Abreu stated she would email a schedule to each Board Member.

#### **Samantha Archer-MS Principal**

Middle School Principal, Samantha Archer presented her report to the Board. Ms. Archers report included an update on enrollment, we are up several students from last semester as we have had a few students return to the District. Current enrollment 131 which is up from 116 from last semester. Interviews were conducted for Special Education teachers and will be expecting new teachers soon. Ms. Archer updated the Board on the Institute for Learning program stating we received a \$50,000.00 contract to help out the kids. Ms. Archer introduced Lorie Spranzo, Rose Apodaca, Cheryl Sandoval and Tabatha Bernstein Dennis from the Institute for Learning who gave a brief program presentation to the Board.

#### **Ina Montoya-Elementary Principal**

Elementary Principal, Ina Montoya presented her report to the Board. Mrs. Montoya's report included updates on attendance, (daily attendance rate is 87%), enrollment (301 students currently enrolled at DES), student incentives, staffing, iStations testing data, professional development/instruction, PAX Indigenous Good Behavior Game Roll Out, Letter to parents, and upcoming school events/activities. Diana Vigil stated she would like to be put on the list to attend staff meetings and asked Mrs. Montoya to share her resources/information with HS Principal Vicky Abreu.

### **VI. APPROVAL OF MINUTES (A)**

#### **December 15, 2020 Regular Board Meeting Minutes**

Superintendent Hattabaugh made the recommendation to approve the December 15, 2020 Regular Board Meeting Minutes as presented. Motion made Phillip Salazar to approve the December 15, 2020 Regular Board Meeting Minutes as recommended; seconded by Diana Vigil. LaVonna James abstained as she was not present at the December 15<sup>th</sup>, 2020 Board Meeting. Motion carried.

### **VII. FINANCE COMMITTEE (I/A)**

#### **1. Consolidated Board Report (I)**

Business Manager, Carole Gomez presented the Consolidated Board Report for information purposes. Ms. Gomez stated she has no areas of concern, we still waiting for payment from Impact Aid.

#### **2. December 2020 Disbursement Report (A)**

Business Manager, Carole Gomez presented the December Disbursement Report for Board approval. Dr. Hattabaugh made the recommendation to approve the December 2020 Disbursement report as presented. Motion made by Phillip Salazar to approve the December 2020 Disbursement report as recommended; seconded Diana Vigil. Motion carried.

3. Monthly Budget Changes Report (A)

a. Monthly Maintenance Budget Transfers

Business Manager, Carole Gomez presented the Monthly Maintenance Budget Transfers Report for Board approval. Dr. Hattabaugh made the recommendation to approve the Monthly Maintenance Budget Transfers report as presented. Motion made by LaVonna James to approve the Monthly Budget Changes as recommended; seconded by Phillip Salazar. Motion carried.

b. Initial Budget Request-In Room HEPA Air Purification

Business Manager, Carole Gomez presented the Initial Budget Request for in room HEPA air purification units for classrooms in the amount of \$18,606.00 for Board approval. Dr. Hattabaugh made the recommendation to approve the Initial Budget Request for in room HEPA air purification units in the amount of \$18,606.00 as presented. Motion made by Phillip Salazar to approve the Initial Budget Request for in room HEPA air purification as presented; seconded by LaVonna James. Motion carried

c. Last Minute BAR's

No last minute BAR's at this time

VIII. OLD BUSINESS (I/A)

No Old Business at this time

IX. EXECUTIVE SESSION (I)

The Board may elect to go into Executive Session for reasons permitted in the New Mexico Open Meetings Act.

No Executive Session at this time

X. CONSIDER TAKING ACTION ON EXECUTIVE SESSION TOPICS (A)

None at this time

XI. NEW BUSINESS (I/A)

No New Business at this time

XII. ADJOURNMENT (A)

At this time Dr. Hattabaugh thanked the Board for their efforts on behalf of the staff/students and teachers and stated HE HIGHLY RECOMMENDS AND ENCOURAGES THE BOARD IF THEY HAVE ANY ISSUES TO CONTACT HIM, no organization is perfect we all have issues and things to work on and asked the Board for guidance and help to make the school better. He gets calls from parents as well and if he doesn't have an answer, he will find a way to help solve any issues. We are here to serve and help and to get better. Dr. Hattabaugh also stated, in the near future we will be scheduling a time to meet individually and discuss issues/concerns. Levi Pesata stated to the Board, the Superintendent evaluation is coming up and they will be need to come up with goals for the Superintendent to discuss at the next Board Work Session along with any school operation concerns they want to discuss. Levi Pesata asked Dr. Hattabaugh to create a meeting schedule for the Superintendent to meet individually with each Board Member.

Dr. Hattabaugh made the recommendation to adjourn the Board meeting at 4:38 pm. Motion made by Phillip Salazar to adjourn the meeting as recommended; seconded by LaVonna James. Motion carried.

  
Leon K. Reval, Board President

  
LaVonna James, Board Secretary