

MINUTES OF REGULAR SCHOOL BOARD MEETING

DULCE INDEPENDENT SCHOOLS

December 15, 2020

I. CALL MEETING TO ORDER

A. Mr. Leon K. Reval, Board President called the virtual meeting to order at 3:00 p.m. in the conference room at the District Administration Building, Dulce, New Mexico.

B. The Pledge of Allegiance and Salute to the State Flag of New Mexico was recited.

II. ASCERTAIN QUORUM (I)

MEMBERS PRESENT: Members present at roll call were: Leon Reval-Board President; Levi Pesata-Vice President; Diana F. Vigil-Board Member, Phillip Salazar-Board Member

MEMBERS ABSENT: LaVonna James, out dealing with a personal matter

ADMINISTRATION PRESENT: Present including Teams platform and phone conference were:

Dr. Jim Hattabaugh-Superintendent; Carole Gomez-Business Manager; Ina Montoya-Elementary Principal; Vicky Abreu-HS Principal; Samantha Archer-Middle School Principal; Mark Marez-Facilities Manager; Yvette Mares-Recorder

TEACHERS PRESENT: Antonia Gleeson-Elementary Teacher

OTHER STAFF PRESENT: Lina Montoya-Student Presenter

OTHERS PRESENT: Claudia Vigil-Muniz-Director of JADE

III. APPROVE AGENDA (A)

Superintendent Hattabaugh made the recommendation to approve the Agenda as presented. Motion made by Phillip to approve the Agenda as recommended; seconded by Diana Vigil. Motion carried.

IV. LIMITED PUBLIC PARTICIPATION FORUM (I)

None at this time

V. SUPERINTENDENT'S ITEMS (I)

Superintendent Hattabaugh presented his report to the Board. Dr. Hattabaugh recognized Diana Vigil and Leon Reval for being awarded the 2020 Leadership Development Program Awards for Exemplary Training. Dr. Hattabaugh also informed the Board that he and Phillip Salazar attended the virtual 2020 NMSBA Annual Convention on Dec. 03-05, 2020.

Dr. Hattabaugh informed the Board one of the big problems facing DISD and schools all around the country is a shortage of substitute teachers and has asked the principals to plan for this.

Hattabaugh stated that DISD was one on 100 school districts nationwide to participate in the Donor's Choice collaboration which donates educators with teaching goods and Dulce Elementary has already received over \$15,000.00 in products. Dr. Hattabaugh's report included updates on professional development to include information on the CANVAS LMS, collaboration with JAN and Behavioral Health to assist with serving the community during this pandemic, update on the Greenhouse and aquatic programs, communications with PED regarding the Lottery Scholarship program, the Equitable Grading System, program for local demonstrations of competency for the 20-21 seniors, credit recovery, summer school and an update on the E-Library of Resources.

Principal's Report

Ina Montoya-Elementary Principal

Elementary Principal, Ina Montoya presented her report to the Board. Mrs. Montoya's report included updates on enrollment (300 students currently enrolled at DISD Elementary), attendance per grade and issues the elementary is currently experiencing with virtual attendance, staffing, iStation, student learning skills, parent involvement, Professional

Development to include Teachers Teaching Teachers, Staff Morale-how to handle stress and holiday presentations. Leon Reval thanked Mrs. Montoya for her report and hard work.

Vicky Abreu-HS Principal

Ms. Abreu's report included an update on enrollment, as of December 01, 2020 the enrollment for DISD High School was 180 students. Ms. Abreu updated the Board on attendance by grade, testing, graduation, grading and student wellness. Leon Reval thanked Ms. Abreu for her report and hard work

Teacher Presentation-Antonia Gleeson-Elementary Teacher

Ms. Gleeson, 2nd Grade Head Teacher presented to the Board. Ms. Gleeson's report included information on virtual teaching (what's working and what's not), Parent communication, Weekly PLC's and Secret Santa and for the most part things are going pretty good and everyone is working very hard.

Samantha Archer-MS Principal

Middle School Principal, Samantha Archer presented her report to the Board. Her report included updates on enrollment (129 students currently enrolled at DMS), update on attendance, (2 students received perfect attendance) staffing, iStation testing data, Virtual Activities, 40 Students received Honor Roll recognition. Ms. Archers also informed the Board about a planning meeting with the University of Pittsburgh-Institute for Learning will be doing virtual learning to improve ELL Students. Leon Reval stated regarding attendance and because students learn differently its going to take a huge effort from the school, parents and the Nation are we really looking at the problem and maybe the school can look into this on a larger spectrum and plan accordingly for the new year to create some continuity because education has changed. Mr. Reval also thanked Ms. Archer for her hard work and for assuming the Acting Superintendent role when it was vacant.

Claudia Vigil-Muniz-JADE Director

Claudia Vigil informed the Board about a PED collaborative grant available and in working with Vicky Abreu. JADE received \$100,000 and would match the grant to help fund areas of concern, training for on boarding, historical trauma, language development materials, college career development materials, Jicarilla Apache Curriculum Writing, Communication Liaison and Coordinator, CTE Supplies, Printing Services and Community project services. The Grant is for the students. The grant was approved and we have to spend it by June 30th. Dr. Hattabaugh thanked Mrs. Vigil-Muniz for her work on the grant.

Lina Montoya-Student Remarks

Lina Montoya, Dulce HS Student gave a presentation to the Board focusing on on-line learning and how she handles the virtual learning process. Leon Reval thanked Lina for her report and time.

Mark Marez-Director of Facilities

Facilities Director, Mark Marez presented his report to the Board. Mr. Marez is the newly hired Facilities Director and updated the Board on what the facilities department has been working on since he started in this new position. Updated the Mission Statement of the Facilities Department, working with staff to improve accountability, updated job descriptions, thanked the custodial staff for all their hard work, especially now during the COVID pandemic, working the State of NM, Pubic School Authority to ensure we are in compliance. Mr. Leon Reval thanked Mark Marez for taking the position and for hitting the ground running.

VI. APPROVAL OF MINUTES (A)

November 17, 2020 Regular Board Meeting Minutes

Superintendent Hattabaugh made the recommendation to approve the November 17, 2020 Regular Board Meeting Minutes as presented. Motion made Phillip Salazar to approve the November 17, 2020 Regular Board Meeting Minutes as recommended; seconded by Diana Vigil. Motion carried.

VII. FINANCE COMMITTEE (I/A)

1. Consolidated Board Report (I)

Business Manager, Carole Gomez presented the Consolidated Board Report for information purposes. Ms. Gomez stated she is waiting to get funding for Indian Education.

2. November 2020 Disbursement Report (A)

Business Manager, Carole Gomez presented the November Disbursement Report for Board approval. Dr. Hattabaugh made the recommendation to approve the November 2020 Disbursement report as presented. Motion made by Phillip Salazar to approve the November 2020 Disbursement report as recommended; seconded Diana Vigil. Motion carried.

3. Monthly Budget Changes Report (A)

a. Monthly Maintenance Budget Transfers

Business Manager, Carole Gomez presented the Monthly Maintenance Budget Transfers Report for Board approval. Dr. Hattabaugh made the recommendation to approve the Monthly Maintenance Budget Transfers report as presented. Motion made by Phillip Salazar to approve the Monthly Budget Changes as recommended; seconded by Diana Vigil. Motion carried.

b. Budget Decrease-Title I

Business Manager, Carole Gomez presented the Budget Decrease request for Title I in the amount of \$22,161.35. Dr. Hattabaugh made the recommendation to approve the Budget Decrease for Title I in the amount of \$22,161.35 as presented. Motion made by Phillip Salazar to approve the Budget Decrease for Title I as recommended; seconded by Diana Vigil. Motion carried.

c. Last Minute Bars

1. Initial Budget Request for Fund 23000 Activity.

Business Manager, Carole Gomez presented the Initial Budget Request for fund 23000 Activity account in the amount of \$141,634.00 for Board approval. Dr. Hattabaugh made the recommendation to approve the Initial Budget Request for fund 23000 Activity in the amount of \$141,634.00 as presented. Motion made by Phillip Salazar to approve the Initial Budget Request for the Activity fund as presented seconded by Diana Vigil. Motion carried.

2. Initial Budget Request for Governor Emergency Education Relief Fund.

Business Manager, Carole Gomez presented the Initial Budget Request for the Governor Emergency Education Relief Fund in the amount of \$24,625.00 for Board approval. Carole Gomez stated this is going into the communication expense to help pay for the hot spots. Dr. Hattabaugh made the recommendation to approve the Initial Budget Request for the Governor Emergency Education Relief Fund in the amount of \$24,625.00 as presented. Motion made by Phillip Salazar to approve the Initial Budget Request for the Governor Emergency Education Relief Fund as recommended; seconded by Diana Vigil. Motion carried.

3. Initial Budget Request-Rural and Low-Income Schools

Business Manager, Carole Gomez presented the Initial Budget Request for Rural and Low-Income Schools in the amount of \$23,972.00. Dr. Hattabaugh made the recommendation to approve the Initial Budget Request for Rural and Low-Income Schools in the amount of \$23,972.00. Motion made by Phillip Salazar to approve the Initial Budget Request as recommended; seconded by Diana Vigil. Motion carried.

VIII. OLD BUSINESS (I/A)

No Old Business at this time

IX. EXECUTIVE SESSION (I)

The Board may elect to go into Executive Session for reasons permitted in the New Mexico Open Meetings Act.

No Executive Session at this time

X. CONSIDER TAKING ACTION ON EXECUTIVE SESSION TOPICS (A)

None at this time

XI. NEW BUSINESS (I/A)

1. Amended Salary Schedule

Dr. Hattabaugh presented the Amended Salary Schedule for Board approval. Dr. Hattabaugh stated he's recommending the amendment because after reviewing policies, job descriptions and job positions to ensure equity he found an error in the salary schedule for HR Director. Dr. Hattabaugh recommended to add \$10,000.00 to the base salary for the Human Resource Director position to bring the salary up to an equitable area for the requirements of duties, licensing, training and expectations. Leon Reval asked for a motion to add \$10,000.00 to the base salary for the HR Director. After no response, Leon Reval stated he would make the motion and asked for a second. Diana Vigil seconded the motion. Leon Reval asked for a response for a favor for the approval, no response at this time. Leon Reval asked if anyone opposed the motion to say no, no response at this time. Leon asked if everyone could still hear him. Phillip Salazar stated yes he could still hear. Levi Pesata did not respond. Board President stated, the motion did not carry, the motion fell short.

2. Approve Recommendation to Remain in virtual learning for remainder of the 2020/2021 SY

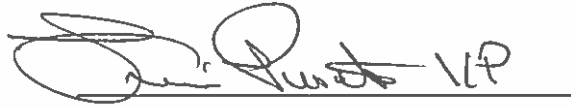
Dr. Hattabaugh made the recommendation to approve that DISD remain in virtual learning for the remainder of the 2020/2021 SY to be reviewed monthly by the Board to access current data and regulations sent by the governing agencies to include PED, Dept. of Health, the Governor's Office and New Mexico Activities Association. Phillip Salazar stated he is in agreement to remain in virtual learning for the remainder of the year because COVID is not going anywhere and its our responsibility to protect our children and staff, even with a vaccine it will not be available until around March, April or even May. Leon Reval called for a motion to remain in virtual learning. Phillip Salazar stated regarding NMAA lets not keep our students away if they are allowed to and its safe lets let them participate and at this time Phillip Salazar made the motion to approve the recommendation; seconded by Diana Vigil. Motion carried. Leon stated for clarification, its best to utilize this approach to benefit the students.

3. Amendment to Grading System

Dr. Hattabaugh presented the amendment to the grading system to the Board. Dr. Hattabaugh stated the recommendation is to add an "I" for incomplete in the grading system because if they receive an "F" its practically impossible to change that grade. This will be a great opportunity for our students to catch up on course work and includes even summer school and we can look at it again in the summer. Dr. Hattabaugh made the recommendation to add a grade of "I" for incomplete in the STARS grading system as teachers are entering grades this week. Diana Vigil asked if this was just until the end of the school year. Dr. Hattabaugh responded till then end of summer and we can always revisit if needed. Leon Reval asked for a motion to amend the grading system to add the "I". Phillip Salazar made the motion to amend the grading system as recommended; seconded by Diana Vigil. Motion carried.

XII. ADJOURNMENT (A)

Board President Leon Reval thanked the principals, teachers, administrators, parents/guardians for the good work during this pandemic, stating we are on the right path, we are proactive and on a path for positive growth. Our employees are extremely valuable and wished everyone Happy Holidays. At this time Board President, Leon Reval adjourned the meeting at 4:35 p.m.

Handwritten signature of Leon K. Reval in black ink, written over a horizontal line. The signature is stylized and includes the initials "LR" at the end.

Leon K. Reval, Board President

Handwritten signature of LaVonna James in black ink, written over a horizontal line. The signature is cursive and appears to read "LaVonna James".

LaVonna James, Board Secretary