

MINUTES OF REGULAR SCHOOL BOARD MEETING

DULCE INDEPENDENT SCHOOLS

November 17, 2020

I. CALL MEETING TO ORDER

A. Mr. Leon K. Reval, Board President called the virtual meeting to order at 3:03 p.m. in the conference room at the District Administration Building, Dulce, New Mexico.

B. The Pledge of Allegiance and Salute to the State Flag of New Mexico was recited.

II. ASCERTAIN QUORUM (I)

MEMBERS PRESENT: Members present at roll call were: Leon Reval-Board President; LaVonna James-Board Secretary; Levi Pesata-Vice President; Diana F. Vigil-Board Member, Phillip Salazar-Board Member (arrived at 3:10 p.m.)

MEMBERS ABSENT:

ADMINISTRATION PRESENT: Present including Teams platform and phone conference were:

Dr. Jim Hattabaugh-Superintendent; Carole Gomez-Business Manager; Melody Gomez-HR Manager; Ina Montoya-Elementary Principal; Vicky Abreu-HS Principal; Melissa Polaco-Federal Programs, Yvette Mares-Recorder

TEACHERS PRESENT:

OTHER STAFF PRESENT:

OTHERS PRESENT:

III. APPROVE AGENDA (A)

Superintendent Hattabaugh made the recommendation to approve the Agenda as presented. Motion made by LaVonna James to approve the Agenda as recommended; seconded by Diana Vigil. Motion carried.

IV. LIMITED PUBLIC PARTICIPATION FORUM (I)

None at this time

V. REPORTS FROM STAFF AND STUDENTS (I)

Melissa Polaco-Federal Programs Director presented her update to the Board regarding Federal Programs. Mrs. Polaco's report included information on the English Language Development Program, the bilingual program, Mrs. Polaco stated we are currently looking for a Jicarilla Language teacher, update on Title I, we just hired a reading specialist, along with a Reading Specialist Teacher at St. Francis School. Mrs. Polaco updated the Board on the Greenhouse Project stating its coming along and the foundation is currently in construction. Update on Indian Education, the Statewide TESR, Hydroponics Program, and lastly the CARES Act, we have been moving that money out for PPE and technology for students.

Dr. Hattabaugh presented the Food Service report for Christina Martinez which included updates on preparing and serving breakfast and lunch sack meals, currently 350 to 400 meals are prepared daily, anyone 18 years and younger qualify for these meals, food service staffing and food orders from Sysco. Dr. Hattabaugh mentioned about a nationwide program to possibly start a program where the students receive meals on weekends and thanked Lonna Valdez for contacting the District to inform us about this program. Leon Reval, stated for the record the food distributors are having issues delivering orders on a statewide level. Phillip Salazar stated he joined the meeting during Melissa Polaco's report. Phillip Salazar stated the COVID testing has been postponed for a couple weeks.

VI. SUPERINTENDENT'S ITEMS (I)

Superintendent Hattabaugh presented his report to the Board. His report included updates on, collaborations with JAPD, JAN and Behavioral Health on developing a workable protocol for increasing attendance, recruiting & staffing, report on Spring Break hourly employees. Dr. Hattabaugh's report included area's of focus to include, supplies and professional development

needed for teachers to aid on improving remote learning, Dr. Hattabaugh thanked the Jicarilla Apache Nation Council-Romaine Wood, for supporting DIS by ordering over \$600,000.00 in computers. Update on Human Resource recruiting included international teacher recruitment and thanked Melody Gomez on leading the charge on this. Update on teacher professional development, data, and testing. Dr. Hattabaugh also stated all employees did receive a spring break and were compensated accordingly. Lastly Dr. Hattabaugh thanked all DISD Staff and parents. Dr. Hattabaugh concluded his report by thanking all the staff and recognized, Business Manager, Carole Gomez and her team on a clean financial audit. Leon Reval stated the large monitors will help alleviate some of the headaches teachers are facing and regarding professional development, we can look at this as peer training, we have great teachers. At this time Diana Vigil asked for more information on the weekend meals program.

Levi Pesata stated he has a few concerns regarding the monitoring the virtual education at the three schools, is this successful? do we need more work to make it successful? and stated he has been approached by parents stating they might have to pull their students out because the school is not meeting the needs of their child. His second concern is statewide student failure in academics, because of the inconsistencies on how virtual education is supposed to work, Mr. Pesata asked are we still on track to continue with virtual teaching for December and what direction have we received from the state? Dr. Hattabaugh responded, he had a meeting with the Secretary of State yesterday and the next two weeks are going to be critical in determining if we are going to remain in virtual learning all depending on the virus. We can discuss this at the December meeting to determine if we are going to remain in virtual learning. Regarding virtual education, we meet weekly as a team to discuss the data and how can we make it better, we are addressing this with our professional development to make sure they have the skills and the knowledge. We did a survey a couple months ago regarding failure, Vicky Abreu is working on this and does have a plan. Ms. Abreu informed the Board the data has been collected and reviewed. We have strategies we are working on and attendance has been going up. Levi Pesata stated he wants to have reports on curricular activities from the schools to inform the community on what's going on in the schools. Dr. Hattabaugh replied we have 3 excellent principals at Dulce School's and I can have them present a report at every Board Meeting. Leon stated it's a huge issue when parents want to take their kids elsewhere but this is all new and we will come out stronger.

a. 2020 NMSBA Virtual Annual Convention

Dr. Hattabaugh informed the Board of the upcoming 2020 NMSBA Virtual Annual Convention (December 03-05, 2020) and reminded the Board they can contact Yvette Mares to register them for this convention.

VII. APPROVAL OF MINUTES (A)

October 20, 2020 Regular Board Meeting Minutes

Superintendent Hattabaugh made the recommendation to approve the October 20, 2020 Regular Board Meeting Minutes as presented. Motion made Phillip Salazar to approve the October 20, 2020 Regular Board Meeting Minutes as recommended; seconded by LaVonna James. Motion carried.

VIII. FINANCE COMMITTEE (I/A)

1. Consolidated Board Report (I)

Business Manager, Carole Gomez presented the Consolidated Board Report for information purposes. No areas of concern to report. Cash balances are looking good.

2. October 2020 Disbursement Report (A)

Business Manager, Carole Gomez presented the October Disbursement Report for Board approval. Dr. Hattabaugh made the recommendation to approve the October 2020 Disbursement report as presented. Motion made by Phillip Salazar to approve the October 2020 Disbursement report as recommended; seconded by LaVonna James. Motion carried.

3. Monthly Budget Changes Report (A)

a. Monthly Maintenance Budget Transfers

Business Manager, Carole Gomez presented the Monthly Maintenance Budget Transfers Report for Board approval. Dr. Hattabaugh made the recommendation to approve the Monthly Maintenance Budget Transfers report as presented. Motion made by Phillip Salazar to approve the Monthly Budget Changes as recommended; seconded by LaVonna James. Motion carried.

b. Budget Increase-SEG

Business Manager, Carole Gomez presented the Budget Increase request for SEG in the amount of \$802,207.00. Dr. Hattabaugh made the recommendation to approve the Budget Increase Request for SEG in the amount of \$802,207.00 as presented. Motion made by Phillip Salazar to approve the Budget Increase Request for SEG as recommended; seconded by LaVonna James. Motion carried.

c. Budget Increase-Entitlement IDEA B

Business Manager, Carole Gomez presented the Budget Increase request for Entitlement IDEA B in the amount of \$ 8,936.00 for additional funding for salary for a special education teacher. Dr. Hattabaugh made the recommendation to approve the Budget Increase request for Entitlement IDEA B in the amount of \$8,936.00. Motion made by Phillip Salazar to approve the Budget Increase request for Entitlement IDEA B as presented; seconded by Diana Vigil. Motion carried.

d. Budget Increase-Entitlement IDEA B-Preschool

Business Manager, Carole Gomez presented the Budget Increase request for IDEA B Preschool in the amount of \$4,365.00 for the SPED department to purchase supplies. Dr. Hattabaugh made the recommendation to approve the Budget Increase for Entitlement IDEA B Preschool in the amount of \$4,365.00 as presented. Motion made by Phillip Salazar to approve the Budget Increase request for Entitlement IDEA B Preschool as recommended; seconded by LaVonna James. Motion carried.

e. Initial Budget-Fresh Fruit and Vegetable

Business Manager, Carole Gomez presented the Initial Budget Request for Fresh Fruit & Vegetable in the amount of \$1,775.00 for Board approval. Carole stated this amount is a carry over from the previous year. Dr. Hattabaugh made the recommendation to approve the Initial Budget request for Fresh Fruit & Vegetable in the amount of \$1,775.00 as presented. Motion made by Phillip Salazar to approve the Initial Budget request for Fresh Fruit & Vegetable as recommended; seconded by LaVonna James. Motion carried.

f. Initial Budget-Rural & Low-Income Schools

Business Manager, Carole Gomez informed the Board she had no request for Rural & Low-Income Schools at this time.

g. Last Minute BAR's

Business Manager, Carole Gomez informed the Board she had not last minutes BAR's at this time.

IX. OLD BUSINESS (I/A)

No Old Business at this time

X. EXECUTIVE SESSION (I)

The Board may elect to go into Executive Session for reasons permitted in the New Mexico Open Meetings Act.

1. Board President update on the Montoya v. DISD Board of Education, NM District Court, CIV. No 19-475 JAP/SCY as permitted under Section 10-15-1-(H) (7) of the NM Open Meetings Act,

LaVonna James read the closure of meeting phrase:

Pursuant to Section 10-15-1(H) (1) of the New Mexico Open Meetings Act, I move that we vote to close the open meeting to discuss the following matters identified on the agenda.

Each Board Member was polled; Leon K. Reval, Phillip Salazar, LaVonna James and Levi Pesata, Diana Vigil all voted yes.

Meeting closed at 4:04 p.m.

Meeting reconvened at 4:17 p.m.

At this time LaVonna James stated the matters discussed in Executive Session of this meeting were limited to those specified in the motion for closure and no action was taken. Leon Reval, Phillip Salazar, Levi Pesata, Diana Vigil and LaVonna James all voted in the affirmative.

XI. CONSIDER TAKING ACTION ON EXECUTIVE SESSION TOPICS (A)

None at this time

XII. NEW BUSINESS (I/A)

1. Approve amended Substitute Salary Schedule to reflect compliance with Minimum Wage Law

Dr. Hattabaugh presented and made the recommendation for Board approval, the amended Substitute Salary Schedule reflecting compliance with the \$10.50 per hour Minimum Wage Law.

Motion made the Phillip Salazar to approve the amended Substitute Salary Schedule as presented; seconded by Diana Vigil. Motion carried.

2. Approve amended Stipend Salary Schedule to reflect \$100.00 per week for "on call" Maintenance staff

Dr. Hattabaugh presented and made the recommendation for Board approval, the amended Stipend Salary Schedule to reflect \$100.00 per week for "on call" Maintenance staff.

Motion made by Levi Pesata to approve the amended Stipend Salary Schedule as presented; seconded by Diana Vigil. Motion carried.

XIII. ADJOURNMENT (A)

Superintendent Hattabaugh made the recommendation to adjourn the meeting at 4:22 pm. Motion made by Phillip Salazar to adjourn the meeting at 4:22p.m.; seconded by LaVonna James. Motion carried.



Leon K. Reval, Board President



LaVonna James, Board Secretary