

MINUTES OF REGULAR SCHOOL BOARD MEETING

DULCE INDEPENDENT SCHOOLS

October 20, 2020

I. CALL MEETING TO ORDER

A. Mr. Leon K. Reval, Board President called the virtual meeting to order at 3:06 p.m. in the conference room at the District Administration Building, Dulce, New Mexico.

B. The Pledge of Allegiance and Salute to the State Flag of New Mexico was recited.

II. ASCERTAIN QUORUM (I)

MEMBERS PRESENT: Members present at roll call were: Leon Reval-Board President; LaVonna James-Board Secretary (arrived at 3:15 p.m.); Diana F. Vigil-Board Member, Phillip Salazar-Board Member

MEMBERS ABSENT: Levi Pesata called in to say he may not be able to attend the meeting.

ADMINISTRATION PRESENT: Present including Teams platform and phone conference were:

Dr. Jim Hattabaugh-Superintendent; Carole Gomez-Business Manager; Melody Gomez-HR Manager; Ina Montoya-Elementary Principal; Vicky Abreu-HS Principal; Yvette Mares-Recorder

TEACHERS PRESENT: Ernie Tellez-HS Math Teacher

OTHER STAFF PRESENT:

OTHERS PRESENT:

III. APPROVE AGENDA (A)

Superintendent Hattabaugh made the recommendation to approve the Agenda as presented. Motion made by Phillip Salazar to approve the Agenda as recommended; seconded by Diana Vigil. Motion carried.

IV. LIMITED PUBLIC PARTICIPATION FORUM (I)

None at this time

V. REPORTS FROM STAFF AND STUDENTS (I)

HS math teacher, Ernie Tellez presented his report to the Board, Mr. Tellez informed the Board on the challenges he and his fellow teachers are facing with virtual learning and he feels they are making good progress with this new process. Microsoft TEAM's is new, home work through email is new, checking student work online is new and my school email is really active. We are facing these challenging times head high knowing we can overcome these challenges with one thing in mind "our students". We have ups and downs but we help each other, this is how we work through our frustrations.

VI. SUPERINTENDENT'S ITEMS (I)

Superintendent Hattabaugh presented his report to the Board. Dr. Hattabaugh reminded everyone to remember we are in a strenuous time now with the COVID pandemic and we need to remember to be the level voices and be consistent and positive with what we say and our thoughts and how we work with other people in kindness. We are professionals, administrators, teachers and elected officials. People see us as leaders and we need to be cognizant and our number one goal is to keep our kids and community safe.

He updated the Board on the 40 day enrollment data, staffing/vacancies, new safety protocol, update on the status of hot spots and testing. Dr. Hattabaugh's report also included an update on the Gifted and Talented program and information on the projected budget for 2020-2021.

Principal Reports

Ina Montoya-Elementary Principal presented the Board with an update on virtual activities, professional development, highlights on attendance and discussed finding ways to communicate

with parents. Ina Montoya's update included a report on DES NM DASH 2020-2021 SY Focus Areas. Diana Vigil replied the Elementary is doing a good job especially with the hot spots.

Samantha Archer-Middle School Principal was not available to present her report. Dr. Hattabaugh presented her report and informed the Board, they are working diligently on improving attendance. Ms. Archers report included an update on enrollment, staffing, testing, testing data, virtual activities and professional development.

Vicky Abreu-High School Principal presented her report to the Board, her report included updates on enrollment (enrollment is up 16 students from last year), staffing, attendance, testing, dual credit and school culture, climate and safety during the pandemic.

Dr. Hattabaugh asked about the cad-graphic design dual credit class, Ms. Abreu stated they are having an issue with the software memory and the class is just now getting off the ground.

Ms. Abreu informed the Board about the 17 students that graduated from DISD and the HiSET Program (High School Equivalency Test) Ms. Abreu thanked Leon Reval and Dr. Hattabaugh for their support.

a. Approval of the Date/s for Board Work Session

Dr. Hattabaugh stated he wanted to schedule a Board work session and wanted to finalize the dates today. Dr. Hattabaugh explained what he envisioned for a board work session. Dr. Hattabaugh stated he assumed the Board hired him to evaluate where the District is currently at, where we can go and how we can get there to make things better.

Dr. Hattabaugh stated has spent the last couple months listening and asking a lot of questions and talking to personnel statewide to get a sense of where DISD is and to sit down with the Board with this information and data to get a scenario of where the Board wants to go with the school. DISD came close to getting shut down but we now have a good opportunity of 1 to 2 years to make some significant changes and its going to require a whole new mind set, how do we see our community our school?, how do we change attendance?, we cannot educate students who are not at school, how do we work with he Nation to help us?, we need help from all stakeholders from the community to change the mindset. It's going to take a team effort. It's going to take everybody, not just one or two people. All or nothing and hopefully everybody buy's into this. Dr. Hattabaugh asked the Board if November 6th or November 10th will work for them or any other day if these wont work. Dr. Hattabaugh added the work session will take about 3 hours with possibly lunch. Phillip Salazar stated it all depends on the situation with COVID for him but for now either day is ok.

Dr. Hattabaugh made the recommendation to approve November 10th, 2020 at 1:30 p.m. for the School Board Work Session. Motion made by Phillip Salazar to approve November 10th, 2020 at 1:30 p.m. for the School Board Work Session as presented; seconded by LaVonna James. Motion carried.

VII. APPROVAL OF MINUTES (A)

September 22, 2020 Regular Board Meeting Minutes

Superintendent Hattabaugh made the recommendation to approve the September 22, 2020 Regular Board Meeting Minutes as presented. Motion made Phillip Salazar to approve the September 22, 2020 Regular Board Meeting Minutes as recommended; seconded by Diana Vigil. Motion carried.

October 12, 2020 Special Board Meeting Minutes

Superintendent Hattabaugh made the recommendation to approve the October 12, 2020 Special Board Meeting Minutes as presented. Motion made by Phillip Salazar to approve the October 12, 2020 Special Board Meeting Minutes as recommended; seconded by LaVonna James. Motion carried.

VIII. FINANCE COMMITTEE (I/A)

1. Consolidated Board Report (I)

Business Manager, Carole Gomez presented the Consolidated Board Report for information purposes. No areas of concern to report. Cash balances are looking good, with the exception of athletics, due to the cancellation of athletic events.

2. September 2020 Disbursement Report (A)

Business Manager, Carole Gomez presented the August Disbursement Report for Board approval. Phillip Salazar, inquired if check # 60724 payable to Verizon is in regards to the jet packs and if we are on a two year contract with Verizon. Dr. Hattabaugh replied we are on a 6 month contract with Verizon for the hot spots and we will be renegotiating this contract to not get charged for the hot spots we are not using. Superintendent Hattabaugh made the recommendation to approve the August Disbursement Report as presented. Motion made by Phillip Salazar to approve the August 2020 Disbursement Report as recommended; seconded by LaVonna James. Motion carried.

3. Monthly Budget Changes Report (A)

a. Monthly Maintenance Budget Transfers

Business Manager, Carole Gomez presented the Monthly Maintenance Budget Transfers Report for Board approval. Carole Gomez explained St. Francis, in lieu of an Instructional Assistant decided to hire a Reading Specialist and pay this person as a contract service and that is why those funds were reallocated. Regarding Impact Aid, instead of hiring an office clerk it was determined we needed an attendance clerk instead. Carole explained the fees charged by Wells Fargo Bank. Superintendent Hattabaugh made the recommendation to approve the Monthly Budget Changes Report as presented. Motion made by Phillip Salazar to approve the Monthly Maintenance Budget Transfers Report as recommended; seconded by LaVonna James. Motion carried.

b. Initial Budget-Career & Technical Education (CTE)

Business Manager, Carole Gomez presented the Initial Budget Request for Career & Technical Education (CTE) in the amounts of \$28,502.00 and \$9,934.00. Vicky Abreu stated this grant will help support the welding department. Superintendent Hattabaugh made the recommendation to approve the Initial Budget Increase for Career & Technical Education as presented. Motion made by LaVonna James to approve the Initial Budget Request for Career & Technical Education as recommended; seconded by Phillip Salazar. Motion carried. Leon Reval stated he wants the record to show the total amount of this request is \$28,502.00 plus \$9,934.00.

IX. OLD BUSINESS (I/A)

1. Second Opinion-Medical Review of Emergency Leave Form

Human Resource Manager, Melody Gomez, informed the Board she did contact the Ortiz Law Firm as well as Dr. Chow (Clinical Director for Dulce HIS) to review the Emergency Leave form as instructed from the September 22, 2020 Regular Board Meeting. Melody Gomez stated the only change recommended was to remove the word cancer from the form and the form does not violate any HIPPA rights.

X. EXECUTIVE SESSION (I)

No Executive Session at this time

XI. CONSIDER TAKING ACTION ON EXECUTIVE SESSION TOPICS (A)

None at this time

XII. NEW BUSINESS (I/A)


1. Approval of the NMSBA Policy Advisory 209—Extracurricular Activity Eligibility

Dr. Hattabaugh made the recommendation to approve the NMSBA Policy Advisory 209- Extracurricular Activity Eligibility as presented. Leon Reval stated two things, the policy advisory is something we approve and put into our policies and this may change as things are looked at going forward and second, this bar is being raised just a bit to accommodate the athlete and hold that standard of accountability to reiterate the importance of these policies and us being in compliance and to disseminate this information as its approved.

Motion made by Phillip Salazar to approve the NMSBA Policy Advisory 209-Extracurricular Activity Eligibility as presented; seconded by LaVonna James. Motion carried.

XIII. ADJOURNMENT (A)

Superintendent Hattabaugh made the recommendation to adjourn the meeting at 4:32 pm. Motion made by Phillip Salazar to adjourn the meeting at 4:32 p.m.; seconded by LaVonna James. Motion carried.



Leon K. Reval, Board President



LaVonna James, Board Secretary