

**MINUTES OF REGULAR SCHOOL BOARD MEETING**

**DULCE INDEPENDENT SCHOOLS**

**September 22, 2020**

**I. CALL MEETING TO ORDER**

A. Mr. Leon K. Reval, Board President called the virtual meeting to order at 3:06 p.m. in the conference room at the District Administration Building, Dulce, New Mexico.

B. The Pledge of Allegiance and Salute to the State Flag of New Mexico was recited.

**II. ASCERTAIN QUORUM (I)**

MEMBERS PRESENT: Members present at roll call were: Leon Reval-Board President; Levi Pesata Board Vice-President; LaVonna James-Board Secretary; Diana F. Vigil-Board Member, Phillip Salazar-Board Member

MEMBERS ABSENT:

ADMINISTRATION PRESENT: Present including Teams platform and phone conference were:

Dr. Jim Hattabaugh-Superintendent; Carole Gomez-Business Manager; Melody Gomez-HR Manager; Samantha Archer-MS Principal; Ina Montoya-Elementary Principal; Yvette Mares-Recorder, Katie Cachucha-SPED,

TEACHERS PRESENT:

OTHER STAFF PRESENT:

OTHERS PRESENT:

**III. APPROVE AGENDA (A)**

Superintendent Hattabaugh made the recommendation to approve the Agenda as presented. Motion made by Phillip Salazar to approve the Agenda as recommended; seconded by LaVonna James. Motion carried.

**IV. LIMITED PUBLIC PARTICIPATION FORUM (I)**

None at this time

**V. REPORTS FROM STAFF AND STUDENTS (I)**

None at this time

**VI. SUPERINTENDENT'S ITEMS (I)**

Superintendent Hattabaugh presented his report to the Board. Superintendent Hattabaugh began by stating he would be making the recommendation to approve DISD remain in virtual learning and he would be amending his recommendation to include activities & athletics until the 2<sup>nd</sup> semester. Dr. Hattabaugh provided statistics on COVID 19 and the risks we would face if we opted to go with face to face learning. Dr. Hattabaugh also provided the Board with a letter from Edward Velarde, Jicarilla Apache Nation President supporting DISD stay with on-line teaching. Dr. Hattabaugh explained due to the risks he will amend his recommendation to include activities and athletics. Levi Pesata stated he is in support of not rushing back into the classrooms. Diana Vigil stated she is in agreement with staying in remote learning until the 2<sup>nd</sup> semester. Phillip Salazar stated he agrees with Dr. Hattabaugh's recommendation because we need to take our time and revisit in December and regarding athletics its heart breaking having to pause athletics for this but it is a vital concern. LaVonna James stated she is in agreement with Dr. Hattabaugh's recommendation for the protection of the community and agrees with the letter from the Nation's President, we need to control the spread of the virus to parents/grandparents and it is heartbreaking and concerning about athletics but its to ensure the safety. Leon stated, decision makers need to be unified in decision making and this is one example of being proactive where it affects the community and we will run into issues but as we grow into this, the trend is the educational system is headed to virtual learning. We are making this decision to ensure the upmost safety. Levi stated he doesn't see a lot of contingencies with

the plans coming from the state for example we start Cross Country and an athlete gets infected with the virus, what do we do? Leon stated we as a Board can be strategic and show we are proactive, having that internal balance its hard to argue with when we go to the state, Dulce can be that light. Its to the advantage to the District as a whole.

a. Recommendation to approve to remain in remote learning until 2<sup>nd</sup> semester

Superintendent Hattabaugh made the recommendation to have DISD remain in virtual learning until the 2<sup>nd</sup> semester to include all activities and athletics and to be looked at again at the December Board Meeting. Motion made by Phillip Salazar to approve the recommendation to remain in virtual learning to include athletic and activities; seconded by Levi Pesata. Motion carried.

At this time Dr. Hattabaugh proceeded with the rest of his report. Dr. Hattabaugh updated the Board on:

- 2021 Legislative Resolutions, Dr. Hattabaugh stated he recommends to have a resolution supporting the NM Superintendents Association and the NM School Boards Legislative Agenda.
- Informed the Board, Jicarilla Legislative Council Member Romaine Wood visited his office and informed him the Jicarilla Apache Nation will be giving DISD some CARE's Act funding to purchase computers. The Elementary school will receive \$303,000.00, Middle School will receive \$124,000.00, High School will receive \$174,000.00 for a total of \$601,000.00
- Reminded the Board of the Region 1 School Boards Association virtual fall meeting scheduled to take place on October 07, 2020. Dr. Hattabaugh stated he will set up a room so Board Members can attend together.
- Enrollment as of September 11, 2020 is 616
- Food service update, we began serving every child under of age of 18 a daily meal
- We are sharing the Dulce Athletic Complex parking lot for the flu shot program on October 13<sup>th</sup> & 14<sup>th</sup>.

Leon Reval inquired if we are covered when we allow our facilities to be used by the community. Dr. Hattabaugh replied we are covered by the District's liability insurance

VII. APPROVAL OF MINUTES (A)

August 18, 2020 Regular Board Meeting Minutes

Superintendent Hattabaugh made the recommendation to approve the August 18, 2020 Regular Board Meeting Minutes as presented. Diana Vigil inquired if Ms. Archer was paid out her stipend for Acting Superintendent. Leon replied, yes we did. Motion made by Phillip Salazar to approve the August 18, 2020 Regular Board Meeting Minutes as recommended; seconded by LaVonna James. Motion carried.

VIII. FINANCE COMMITTEE (I/A)

1. Consolidated Board Report (I)

Business Manager, Carole Gomez presented the Consolidated Board Report to information purposes. No areas of concern to report.

2. August 2020 Disbursement Report (A)

Business Manager, Carole Gomez presented the August Disbursement Report for Board approval. Superintendent Hattabaugh made the recommendation to approve the August Disbursement as presented. Motion made by LaVonna James to approve the August 2020 Disbursement Report as recommended; seconded by Phillip Salazar. Motion carried.

3. Monthly Budget Changes Report (A)

a. Monthly Maintenance Budget Transfers

Business Manager, Carole Gomez presented the Monthly Maintenance Budget Transfers Report for Board approval she asked the Board to disregard the line item for transportation, it should not have been included. Superintendent Hattabaugh made the recommendation to approve the Monthly Budget Changes Report disregarding the transportation line item. Motion made by

LaVonna James to approve the Monthly Maintenance Budget Transfers Report as recommended; seconded by Phillip Salazar. Motion carried.

b. Budget Increase-Indian Education

Business Manager, Carole Gomez presented the Budget Increase for Indian Education in the amount of \$90,000.00 for Board approval. Superintendent Hattabaugh made the recommendation to approve the Budget Increase Request for Indian Education in the amount of \$90,000.00 as presented. Motion made by LaVonna James to approve the Budget Increase Request as recommended; seconded by Diana Vigil. Motion carried.

c. Initial Budget-Instructional Material

Business Manager, Carole Gomez presented the Initial Budget Request for Instructional Material in the amount of \$13,391.00 per ending cash fiscal year 2020. Superintendent Hattabaugh made the recommendation to approve the Initial Budget Request for Instructional Material in the amount of \$13,391.00 as presented. Motion made by LaVonna James to approve the Initial Budget Request for instructional Material in the amount of \$13,391.00 as recommended; seconded by Diana Vigil. Motion carried.

d. Last Minute Bar-Initial Budget Request for Breakfast After the Bell

Business Manager, Carole Gomez presented the Initial Budget Request for Breakfast After the Bell in the amount of \$13,270.00 due to PED by October 04, 2020. Superintendent Hattabaugh made the recommendation to approve the Initial Budget Request for Breakfast After the Bell in the amount of \$13,270.00 as presented. Motion made by LaVonna James to approve the Initial Budget Request for Breakfast After the Bell in the amount of \$13,270.00 as recommended; seconded by Diana Vigil. Motion carried.

e. Last Minute Bar-Initial Budget Request for PSCOC Impact Aid Capital Projects

Business Manager, Carole Gomez presented the Initial Budget Request for PSCOC (Public Schools Capital Outlay Council) in the amount of \$818,613.00 and stated this is the first time we receive this grant. Carole stated this funding was awarded to schools who qualify for Impact Aid Funding. We will be utilizing this grant for teacher housing. Levi Pesata asked if this is a percentage of funding. Leon clarified this is new funding coming from the Public School Capital Outlay Council fund not reflective of our percentage under this funding set aside. Superintendent Hattabaugh made the recommendation to approve the Initial Budget Request for PSCOC Impact Aid Capital Projects in the amount of \$818,613.00 as presented. Motion made by LaVonna James to approve the Initial Budget Request for PSCOC Impact Aid Capital Projects as recommended; seconded by Phillip Salazar. Motion carried.

IX. OLD BUSINESS (I/A)

At this time Levi Pesata stated he had requested Ms. Archer to look into any funding from the State to pay essential workers who worked during the summer when everyone else was off. Leon asked Superintendent Hattabaugh to look into this and present at the next meeting or if he gets the information earlier to please email the Board and maybe get something done for those individuals who went over and above.

X. EXECUTIVE SESSION (I)

No Executive Session at this time

XI. NEW BUSINESS (I/A)

1. COVID 19 Leave Policy

Melody Gomez, stated after speaking with the DISD Attorney, the Leave Policy will remain the same and the only thing that changed are the forms that will be utilized from this point forward.

Leon Reval clarified, the item on the Agenda is moot because the policy did not change and the current policy is all encompassing to handle things, only the forms changed.

Melody Gomez stated the changes that were made on the forms are underlined to encompass COVID leave

Leon Reval wanted to note, the item under New Business, COVID 19 Leave Policy does not need Board approval, however the District does have a current policy that is working for the District.

Levi Pesata stated he has a concern on the wording requesting employee information that is covered under the HIPPA Act. Superintendent Hattabaugh mentioned this was reviewed and sent to us by our legal representatives. Leon asked Melody to explain if there are any issues regarding HIPPA. Melody Gomez explained the District's Attorney assisted with drafting the forms and these forms will be kept in a separate file and not in the personnel file. Levi Pesata asked to have a doctor look at this form. Superintendent Hattabaugh stated, employees do sign a consent form and the intent is not to infringe on any HIPPA rights at all. Levi stated his concern about contingencies for clearing someone who has tested positive. Leon Reval stated he wants to ensure everything is covered and asked for Dr. Hattabaugh and Melody to look into getting a second opinion and present to the Board to ensure people feel safe with their information.

Superintendent Hattabaugh stated this item is for information only and no action will be taken and we will continue to work on this to ensure everyone is comfortable with making a decision on.

2. Authorization to Approve the Dispose of Inventory Request

Superintendent Hattabaugh made the recommendation to approve the Dispose of Inventory Request as presented. Phillip Salazar asked if the District will be selling these housing trailers. Superintendent Hattabaugh replies yes and explained the location of the two double wide-trailers. Motion made by Phillip Salazar to approve the Dispose of Inventory Request as recommended; seconded by LaVonna James. Motion carried

XII. ADJOURNMENT (A)

Superintendent Hattabaugh made the recommendation to adjourn the meeting at 4:05 pm. Motion made by Phillip Salazar to adjourn the meeting at 4:05 p.m.; seconded by LaVonna James. Motion carried.



Leon K. Reval, Board President



LaVonna James, Board Secretary