

MINUTES OF REGULAR SCHOOL BOARD MEETING

DULCE INDEPENDENT SCHOOLS

June 16, 2020

I. CALL MEETING TO ORDER

A. Mr. Leon K. Reval, Board President called the virtual meeting to order at 3:02 p.m. in the conference room at the District Administration Building, Dulce, New Mexico.

B. The Pledge of Allegiance and Salute to the State Flag of New Mexico was recited.

II. ASCERTAIN QUORUM (I)

MEMBERS PRESENT: Members present at roll call were: Leon Reval-Board President; Levi Pesata Board Vice-President; LaVonna James-Board Secretary; Diana F. Vigil-Board Member, Phillip Salazar-Board Member

MEMBERS ABSENT:

ADMINISTRATION PRESENT: Present including Teams platform and phone conference were:

Samantha Archer-Acting Superintendent; Carole Gomez-Business Manager; Melissa Polaco-Federal Programs; Ina Montoya- Principal Elementary School

TEACHERS PRESENT:

OTHER STAFF PRESENT:

OTHERS PRESENT:

III. APPROVE AGENDA (A)

Acting Superintendent, Samantha Archer made the recommendation to approve the Agenda as presented. Motion made Phillip Salazar to approve the Agenda as presented; seconded by Levi Pesata. Motion carried.

IV. LIMITED PUBLIC PARTICIPATION FORUM (I)

None at this time

V. REPORTS FROM STAFF AND STUDENTS (I)

None at this time

VI. SUPERINTENDENT'S ITEMS (I)

Acting Superintendent, Samantha Archer presented her report to the Board. Ms. Archer updated the Board on events/activities since she was appointed as Acting-Superintendent. Ms. Archer's report also included updates on meetings she has attended, hot spots/computers, school calendar, NM Dash and school housing. Ms. Archer informed the Board she received notification from NMAA that the decision to ban two community members from school activities has been rescinded. Ms. Archer informed the Board, she is still gathering the requested information regarding administrative salaries and stipends and will present at the July 2020 Regular Board Meeting along with an update on the superintendent search.

VII. APPROVAL OF MINUTES (A)

1. May 19, 2020 Regular Board Meeting Minutes

Acting Superintendent, Archer made the recommendation to approve the May 19, 2020 Regular Board Meeting Minutes as presented. Motion made by LaVonna James to approve the May 19, 2020 Regular Board Meeting Minutes as recommended; seconded by Diana Vigil. Motion carried.

2. May 26, 2020 Special Board Meeting Minutes

Acting Superintendent, Archer made the recommendation to approve the May 26, 2020 Special Board Meeting Minutes as presented. Phillip Salazar made the motion to approve the May 26,

2020 Special Board Meeting Minutes as recommended; seconded by Diana Vigil. Motion carried.

3. **May 29, 2020 Special Board Meeting Minutes**

Acting Superintendent, Archer made the recommendation to approve the May 29, 2020 Special Board Meeting Minutes as presented. Phillip Salazar made the motion to approve the May 29, 2020 Special Board Meeting Minutes as recommended; seconded by Diana Vigil. Motion carried.

VIII. **FINANCE COMMITTEE** (I/A)

1. **Consolidated Board Report** (I)

Business Manager, Carole Gomez presented the Consolidated Board Report to information purposes. No areas of concern to report

2. **May 2020 Disbursement Report** (A)

Business Manager, Carole Gomez presented the May Disbursement for Board approval. Carole did inform the Board she had previously emailed the Board this report for review prior to the Board meeting and asked if they are receiving their emails. The Board discussed this report as an action item for approval versus accepting the disbursement report. Carole explained the purchase order/purchase process. Acting Superintendent Archer made the recommendation to approve the May 2020 Disbursement Report as presented. Motion made by Phillip Salazar to approve the May 2020 Disbursement Report as presented; seconded by LaVonna James. Motion carried.

Carole informed the Board she has a last-minute BAR and needed to make copies, at this time Leon Reval called a recess at 3:33 pm to allow Carole time to make copies. The meeting back in session at 3:35 p.m.

3. **Monthly Budget Changes Report** (A)

a. **Monthly Maintenance Budget Transfers May 2020**

Business Manager, Carole Gomez informed the Board she was mistaken and did not have any last minute BAR's instead she presented the Monthly Maintenance Budget Transfers report for May 2020. Acting Superintendent Archer made the recommendation to approve the Monthly Maintenance Budget Transfer report for May 2020 as presented. Motion made by Phillip Salazar to approve the Monthly Maintenance Budget Transfers Report for May 2020 as presented; seconded by LaVonna James. Motion carried

IX. **OLD BUSINESS** (I/A)

1. **Title III Application**

Melissa Polaco, Federal Programs presented the Title III Application in the amount of \$8,622.00 for Board approval. Mrs. Polaco informed the Board, REC manages the Title III funds. Levi Pesata asked at what point will this program be implemented and when can we see reports on student progress. Mrs. Polaco stated she can provide this data at the next Board Meeting. Phillip Salazar questioned why is PD only offered at the Middle School when a majority of the ELL students are at the Elementary. Mrs. Polaco responded, PED sent a report In February indicating the Middle School is a CSI school and will have to apply for available funding for professional development. Ms. Archer explained the process she utilized for finding the program that was ESSA approved for professional development, Ms. Archer explained this is planned to be implement at the Middle School first and then eventually go district wide.

Acting Superintendent Archer made the recommendation to approve the Title III Application as presented. Motion made by Phillip Salazar made the recommendation to approve the Title III Application as presented; seconded by LaVonna James. Motion carried

2. **Superintendent Search Timelines**

Acting Superintendent Archer, asked the Board for guidance on how to proceed with the screening and selection of applicants and when to begin the interview process. Ms. Archer explained she would like to assign a screening/interview committee to review applications and select applicants. Ms. Archer stated she would like to schedule the committee to review and select applicants on June 18 and 19 and schedule interviews for the following week. The Board wanted to ensure confidentiality of candidate information. Mr. Leon Reval asked the Board to decide on a date for application screening process so we can move forward. Acting Superintendent Archer made the recommendation to approve the superintendent search/timeline as discussed. Motion made by Phillip Salazar to approve the timeline discussed. Motion carried.

X. EXECUTIVE SESSION (I)

Board Secretary, LaVonna James read the closure of meeting phrase:

Pursuant to Section 10-15-1(H) (2) of the New Mexico Open Meetings Act, I move that we vote to close the open meeting to discuss the following matters identified on the agenda.

1. **Montoya vs DISD Notice of Depositions 30 (b) (6)**

Each Board Member was polled; Leon K. Reval, LaVonna James, Diana Vigil, Phillip Salazar, Levi Pesata and Leon Reval all voted yes.

Meeting closed at 4:08p.m.

The open meeting reconvened at 4:48 p.m.

At this time LaVonna James stated the matters discussed in Executive Session of this meeting were limited to those specified in the motion for closure and no action was taken. Leon Reval, Phillip Salazar, Levi Pesata, Diana Vigil and LaVonna James and all voted in the affirmative.

XI. CONSIDER TAKING ACTION ON EXECUTIVE SESSION TOPICS:

1. **Per 30 (b), (6) appoint representative to appear for depositions**

Acting Superintendent stated consider taking action on executive session topics, per 30 (b), (6) appoint a representative to appear for depositions.

Leon Reval asked for a motion from the Board. Phillip Salazar stated, in regards to the recommendation made by Acting Superintendent Archer, made the recommendation to approve Walsh Gallegos designee as a representative as well as Leon Reval, Board President and if needed, Mr. Levi Pesata as former President of the School Board. At this time Leon Reval asked for a second to the motion as to the three representatives named for the purposes of representatives of 30 (b), (6); seconded by Diana Vigil. Motion carried on those individuals, Walsh Gallegos, designee, Leon Reval and Levi Pesata.

XII. NEW BUSINESS (I/A)

1. **Amendment to Acting Superintendent Salary**

Business Manager, Carole Gomez explained the discrepancy in compensation to the Acting Superintendent's salary which was discussed and approved at the May 29, 2020 Special Board Meeting. Ms. Gomez stated she is only stating the facts but its up to the Board to give final approval. Levi Pesata asked why are we changing something the Board already approved. Leon Reval replied, based on the numbers, it's a concern that Ms. Archer is under paid. Phillip Salazar stated we need to pay Ms. Archer what she is worth. LaVonna James stated she agrees with the breakdown and thanked Carole for bringing this information forward. Levi Pesata stated he does not have a problem paying Ms. Archer these amounts but the Board already set an amount then we get another amount to approve. Levi Pesata stated his concern is, this is getting out of control, we have assistants to the assistants, stipends upon stipends and supervisors who are not qualified to supervise, this has got to stop.

At this time Leon Reval stated he feels it's important every action is unified, understood and it based on a unified effort from people doing their job and asked for a motion to approve the

increase in salary to the Acting Superintendent Salary. Levi Pesata made the motion, to approve the increase of the addendum for the month of June in the amount of \$764.93 (month of June) seconded by Phillip Salazar. Motion carried.

2. Certification of Capital Asset Listing 2019/2020

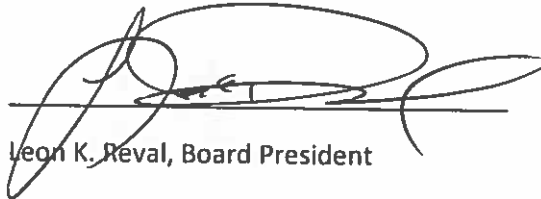
Carole Gomez, Business Manager presented the Certification of Capital Asset Listing 2019/2020 as presented. The Board discussed the solar power panels currently on school property. Acting Superintendent Archer made the recommendation to approve the Certification of Capital Asset Listing 2019/2020 as presented. Motion made by Phillip Salazar to approve the Certification of Capital Asset Listing 2019/2020 as presented; seconded by LaVonna James. Motion carried.

3. Fine Art's Application

Elementary Principal, Ina Montoya presented the Fine Art's Application for Board approval. Mrs. Montoya informed the Board, the only major change she made is in salaries to pay for instructors. Acting Superintendent, Samantha Archer made the recommendation to approve the Fine Art's Application as presented. Motion made by Phillip Salazar to approve the Fine Art's Application as presented; seconded by Diana Vigil. Motion carried.

XIII. ADJOURNMENT (A)

Acting Superintendent Archer made the recommendation to adjourn the meeting at 5:16 pm. Motion made by Phillip Salazar to adjourn the meeting at 5:16 pm; seconded by LaVonna James. Motion carried.



Leon K. Reval, Board President



LaVonna James, Board Secretary