

-DULCE INDEPENDENT SCHOOLS

May 19, 2020

I. CALL MEETING TO ORDER

- A. Mr. Leon K. Reval, Board President called the virtual meeting to order at 3:02 p.m. in the conference room at the District Administration Building, Dulce, New Mexico.
- B. The Pledge of Allegiance and Salute to the State Flag of New Mexico was recited.

II. ASCERTAIN QUORUM (I)

MEMBERS PRESENT: Members present at roll call were: Leon Reval-Board President; LaVonna James-Board Secretary; Diana F. Vigil-Board Member, Phillip Salazar-Board Member, Levi Pesata Board Vice-President joined the meeting during approval of the agenda.

MEMBERS ABSENT:

ADMINISTRATION PRESENT: Present including Teams platform and phone conference were: James Cammon, Interim-Superintendent; Carole Gomez, Business Manager; Bart Owen-Technology Coordinator/CPO, William Troup-IT, Lucas Westlie-IT, Mark Marez-District Safety & Security; Melody Gomez-HR Coordinator; Katie Cachucha-SPED Coordinator; Amber Troup-SPED Secretary; Ina Montoya-Elementary Principal; Samantha Archer-Middle School Principal; Vicky Abreu- High School Principal; Yvette Mares- Administrative/Board Secretary

TEACHERS PRESENT: Erica Olson, Loyola Bird

OTHER STAFF PRESENT: Elizabeth Otole-Dean of Students (Elementary)

OTHERS PRESENT:

III. APPROVE AGENDA (A)

Interim-Superintendent Cammon made the recommendation to approve the Agenda with the following changes; move Executive Session to # V and move Consider Taking Action on Executive Session Items to # VI, and change the wording from future to May 19, 2020. Phillip Salazar made the motion to approve the Agenda with the recommended changes; seconded by LaVonna James. Motion carried.

IV. LIMITED PUBLIC PARTICIPATION FORUM (I)

None at this time

V. REPORTS FROM STAFF AND STUDENTS (I)

1. DES Principal, Ina Montoya updated the Board on the activities regarding the closure of the Elementary School to include homework, teacher online classes and the upcoming last day of school.
2. DMS Principal, Samantha Archer updated the Board on the Middle School activities to include teacher/student on-line classes, online attendance and issues and problems they have experienced with the virtual learning process.
3. DHS Principal, Vicky Abreu and Erica Olson updated the Board on High School activities and events regarding online school attendance, homework, summer school and graduation. Ms. Abreu explained we have 26 seniors graduating and the senior graduation ceremony has been postponed until we get the ok to have it. Ms. Erica Olson updated the Board on what the HS staff is doing to help the students with homework and help the seniors graduate.

The Board asked Ms. Abreu to recognize the seniors through-out the community.
4. Loyola Bird explained the dual credit program for Dulce High School. Ms. Bird explained she has worked with 13 seniors this past year and has had a great working relationship with UNM Taos.

VI. EXECUTIVE SESSION (I)

Board Secretary, LaVonna James read the closure of meeting phrase:

Pursuant to Section 10-15-1(H) (2) of the New Mexico Open Meetings Act, I move that we vote to close the open meeting to discuss the following matters identified on the agenda.

1. So the Board can discuss and complete the Interim Superintendent's evaluation, and the Board can seek legal advice regarding same.

Each Board Member was polled; Leon K. Reval, LaVonna James, Diana Vigil, Phillip Salazar, Levi Pesata and Leon Reval all voted yes.

Meeting closed at 4:36 p.m.

The open meeting reconvened at 6:55 p.m.

At this time LaVonna James stated the matters discussed in Executive Session of this meeting were limited to those specified in the motion for closure and no action was taken. Phillip Salazar, Levi Pesata, Diana Vigil, LaVonna James and Leon K. Reval all voted in the affirmative.

VII. CONSIDER TAKING ACTION ON EXECUTIVE SESSION TOPICS:

1. Discussion and possible approval of the Interim-Superintendent's evaluation, as discussed in closed session, for presentation and review with the Interim-Superintendent in Executive Session at future board meetings.

Phillip Salazar made the motion to accept the Interim-Superintendent's Evaluation as presented; seconded by LaVonna James. Motion carried.

The Board discussed the topic, update on specific staffing matters and related personnel decisions, and agreed this item will be presented at a special board meeting.

VIII. SUPERINTENDENT'S ITEMS (I)

Interim-Superintendent Cammon presented his report to the Board. His report consisted of updates on:

1. Staffing, to include an update on the Continuous Learning Plan, update on the graduation activities stating the ceremony has been postponed due to the COVID 19 Pandemic/fear of mass gatherings, hot spots, K5+ program, calendar and budget, Community Partnership Group meetings, Dual Credit, Clubs and Activities and District Wide Initiatives.
2. School Under Closure, update included Care's Act Reimbursement and Engage New Mexico Program
3. Update on Monthly Operations.

Mr. Cammon informed the Board, St. Francis will open up for the 2020/2021 SY

LaVonna James asked about the status of our CSI status, Mr. Cammon replied we are completing our funding application for next year and it will be ready by the given deadline.

IX. APPROVAL OF MINUTES (A)

Interim-Superintendent Cammon made the recommendation to approve the April 21, 2020 Regular Board Meeting Minutes as presented. Motion made by Phillip Salazar to approve the April 21, 2020 Regular Board Meeting Minutes as recommended; seconded by Diana Vigil. Motion carried.

X. FINANCE COMMITTEE (I/A)

1. Consolidated Board Report (I)

Business Manager, Carole Gomez presented the Consolidated Board Report to information purposes. No areas of concern to report

2. April 2020 Disbursement Report (A)

Business Manager, Carole Gomez presented the April Disbursement for Board approval.

The Board had questions on check #'s 60419 for weed control, # 60465 & 60456 for Professional Development

Interim-Superintendent Cammon made the recommendation to approve the April 2020 Disbursement Report as presented. Motion made by Phillip Salazar to approve the April 2020 Disbursement as presented; seconded by LaVonna James. Motion carried.

3. Monthly Budget Changes Report (A)

a. Monthly Maintenance Budget Transfers April 2020

Business Manager, Carole Gomez presented the Monthly Maintenance Budget Transfers report for April 2020. Mr. Cammon informed the Board the contract with Verizon for the hot-spots is a 6 month contract and will provide a copy at the next board meeting.

Interim-Superintendent Cammon made the recommendation to approve the Monthly Budget Changes Report as presented. Motion made by Phillip Salazar to approve the Monthly Budget Changes Reports as recommended; seconded by Diana Vigil. Motion carried.

b. Budget Increase-Instructional Material Final Allocation

Business Manager, Carole Gomez presented the Budget Increase Request for Instructional Material Final Allocation in the amount of \$6,315.00 for Board approval. Motion made by Phillip Salazar to approve the Budget Increase for Instructional Material, Final Allocation in the amount of \$6,315.00 as recommended; seconded by Diana Vigil. Motion carried.

XI. OLD BUSINESS (I/A)

1. Superintendent Search, Process & Timelines

Phillip Salazar made a recommendation to commence the search immediately and do a nationwide search utilizing our HR process. The Board scheduled a work session and a special board meeting to discuss the process for superintendent search and timelines. The work session and special board meeting were scheduled for Tuesday, May 26, 2020 beginning at 11:00 am.

XII. NEW BUSINESS (I/A)

1. IDEA B Special Education Budget Application

Katie Cachucha explained the IDEA B Special Education Budget Application. Interim-Superintendent Cammon made the recommendation to approve the IDEA B Special Education Budget Application as presented. Motion made by LaVonna James to approve the IDEA B Special Education Budget Application as presented; seconded by Diana Vigil. Motion carried.

2. Title III Application

This item tabled until the next regular board meeting.

3. SY 2020/2021 Calendar

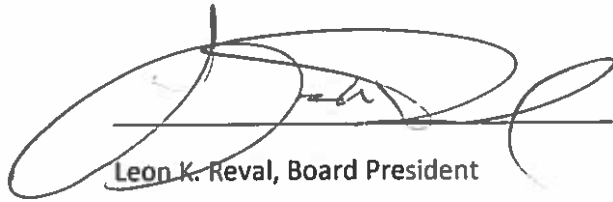
Interim-Superintendent Cammon presented the Board with two calendars. Calendar # 1 presented had 168 school days and first day of school of August 10th. Calendar # 2 presented had 171 school days and first day of school of August 24th. Levi Pesata stated he is concerned of the shortened school days and stated the school days are cut back every year compared to the old days. Mr. Cammon replied we are in compliant with the state requirement. After further discussion on both calendars, Interim-Superintendent Cammon made the recommendation to tentatively approve calendar # 2 depending on the COVID 19 Pandemic and the approval from PED with the possible need for modifications. Motion made by Phillip Salazar to approve calendar # 2 as recommended; seconded by Diana Vigil. Levi Pesata abstained. Motion carried by majority vote.

4. Tentative Approval/Approval of FY 2020-2021 Budget

Carole Gomez, Business Manager presented the 2020-2021 Budget for approval. Interim-Superintendent Cammon made the recommendation to tentatively approve the FY 2020-2021 Budget as presented. Motion made by Phillip Salazar to tentatively approve the FY 2020-2021 Budget as presented; seconded by Diana Vigil. Levi Pesata abstained. Motion carried by majority vote.

XIII. ADJOURNMENT (A)

Interim Superintendent Cammon made the recommendation to adjourn the Board Meeting at 8:22 p.m. Motion made by Phillip Salazar to adjourn the Board Meeting at 8:22 p.m.; seconded by LaVonna James. Motion carried



Leon K. Reval, Board President



LaVonna James, Secretary