

MINUTES OF REGULAR SCHOOL BOARD MEETING

DULCE INDEPENDENT SCHOOLS

March 17, 2020

I. CALL MEETING TO ORDER

- A. Mr. Leon K. Reval, Board President called the meeting to order at 4:07 p.m. in the Boardroom of the former Administration Building, Dulce, New Mexico.
- B. The Pledge of Allegiance and Salute to the State Flag of New Mexico was recited.

II. ROLL CALL/ASCERTAIN QUORUM (I)

MEMBERS PRESENT: Members present at roll call: Leon Reval-Board President; Levi Pesata-Vice President; Phillip Salazar-Member

MEMBERS ABSENT: LaVonna James-Secretary (Last Meeting ; Diana F. Vigil-Member (Family Emergency)

ADMINISTRATION PRESENT: James Cammon, Interim-Superintendent; Katie Cachucha-SPED Coordinator; Mark Marez-District Safety & Security; Carole Gomez-Business Manager; Yvette Mares-Administrative/Board Secretary

TEACHERS PRESENT:

OTHER STAFF PRESENT:

OTHERS PRESENT: Michael Manwell & Autumn Murray

III. APPROVE AGENDA (A)

Interim-Superintendent Cammon made the recommendation to approve the Agenda as presented.

Motion made by Levi Pesata to approve the Agenda as presented; seconded by Phillip Salazar. Motion carried.

IV. LIMITED PUBLIC PARTICIPATION FORUM (I)

Michael Manwell and Autumn Murray each read letters of concern to the Board stating they feel the decision made to ban them for 365 days from the District and school activities for an incident that occurred at a HS girls basketball game on 12/22/2020 in Tse'Yi'Gai was harsh. Ms. Murray asked the Board to have this action reconsidered by someone who is not directly related to this incident. Levi Pesata informed Mr. Manwell and Ms. Murray the Board will consider this matter and will contact them in a few days.

V. SUPERINTENDENT'S REPORT (I)

Interim-Superintendent Cammon presented his report to the Board. Mr. Cammon's update included a report on the order from the Governor to close the school from March 16th through April 06, 2020 due to the COVID-19 Virus. Mr. Cammon informed the Board all school activities have been cancelled and the District continues to get direction from the State in regards to providing meals to our students and academics. Mr. Cammon gave brief high lights on the following: school activities/events, attendance, NMPED Contacts, DISD Admin, Strategy Sessions, Facilities/Infrastructure Repair-Upgrades, Legal Counsel Discussion-Review, School Site Meetings, MOU's/MOA's, Staffing/Vacancies, Pre-K Program/K5+, Program Offerings/Dual Credit and Community Partnership Meetings.

VI. REPORT FROM STAFF AND STUDENTS (I)

No reports from staff/students at this time.

VII. APPROVAL OF MINUTES (A)

1. Approval of the February 18, 2020 Regular Board Meeting Minutes

Interim-Superintendent Cammon made the recommendation to approve the February 18, 2020 Regular Board Meeting Minutes with the correction to page # 3, correct LaVonna James' title to Secretary. Motion made by Levi Pesata to approve the Minutes of the February 18, 2020 Regular Board Meeting with the recommended change; seconded by Phillip Salazar. Motion carried.

VIII. FINANCE COMMITTEE (I/A)

1. Annual Audit Presentation

Terri Ogle with Accounting and Financial Solutions presented the Audit for FY 2019.

After discussion on approval and acceptance of the Audit, Interim-Superintendent Cammon made the recommendation to accept as an informational document, the FY 2019 Audit which has already been approved by the State Auditor. Seconded by Levi Pesata. Motion carried.

2. Consolidated Board Report (I)

Business Manager, Carole Gomez presented the Consolidated Board Report for Board review. Ms. Gomez informed the Board that we have received our Impact Aid funding and still waiting to get reimbursed for MRI expenses. Ms. Gomez stated she has no areas of concern at this time.

3. January 2020 Disbursement Report (A)

Business Manager, Carole Gomez presented the January 2020 Disbursement Report for Board approval. Interim-Superintendent Cammon made the recommendation to approve the January 2020 Disbursement Report as presented. Motion made by Phillip Salazar to approve the January 2020 Disbursement report as recommended; seconded by Levi Pesata. Motion carried.

4. February 2020 Disbursement Report (A)

Business Manager, Carole Gomez presented the February 2020 Disbursement Report for Board approval. Interim-Superintendent Cammon made the recommendation to approve the February 2020 Disbursement Report as presented. Motion made by Phillip Salazar to approve the February 2020 Disbursement as recommended; seconded by Levi Pesata. Motion carried.

5. Monthly Budget Changes Report (A)

a. Monthly Maintenance Budget Transfers December 2019

Business Manager, Carole Gomez presented the Monthly Maintenance Budget Transfers for December 2019 for Board approval. Interim-Superintendent Cammon made the recommendation to approve the Monthly Maintenance Budget Transfers for December 2019 as presented. Motion made by Phillip Salazar to approve the Monthly Maintenance Budget Transfers for December 2019 as recommended; seconded by Levi Pesata. Motion carried.

b. Monthly Maintenance Budget Transfers January 2020

Business Manager, Carole Gomez presented the Monthly Maintenance Budget Transfers for January 2020 for Board approval. Interim-Superintendent Cammon made the recommendation to approve the Monthly Maintenance Budget Transfers for January 2020 as presented. Motion made by Phillip Salazar to approve the Monthly Maintenance Budget Transfers for January 2020 as recommended; seconded by Levi Pesata. Motion carried.

c. Monthly Maintenance Budget Transfers February 2020

Business Manager, Carole Gomez presented the Monthly Maintenance Budget Transfers for February 2020 for Board approval. Interim-Superintendent Cammon made the recommendation to approve the Monthly Maintenance Budget Transfers for February 2020 as presented. Motion made by Phillip Salazar to approve the Monthly Maintenance Budget Transfers for February 2020 as recommended; seconded by Levi Pesata. Motion carried.

d. BAR Initial Budget Request K-5+ Transportation

Business Manager, Carole Gomez presented the Initial Budget Request for K 5+ Transportation in the amount of \$2,772.00 for Board approval. Interim-Superintendent Cammon made the recommendation to approve the Initial Budget Request for K 5+ Transportation. Motion made by Phillip Salazar to approve the Initial Budget Request for K 5+ Transportation as recommended; seconded by Levi Pesata. Motion carried.

e. **BAR Initial Budget Increase Request Transportation**

Business Manager, Carole Gomez presented the Initial Budget Request for Transportation in the amount of \$452.00 for Board approval. Interim-Superintendent Cammon made the recommendation to approve the Initial Budget Increase Request for Transportation in the amount of \$452.00 as presented. Motion made by Phillip Salazar to approve the Initial Budget Increase Request for Transportation as presented. Motion made by Phillip Salazar to approve the Initial Budget Increase Request for Transportation as recommended; seconded by Levi Pesata. Motion carried.

f. **Budget Decrease Request Pre-K**

Business Manager, Carole Gomez presented the Budget Decrease Request for Pre-K in the amount of \$49,000.00 for Board approval. Ms. Gomez stated we received the decrease because based on amount of students reported at the 80th day count. Ms. Gomez stated we initially budgeted for 17 students enrolled and we actually had 10 students enroll. Interim-Superintendent Cammon made the recommendation to approve the Budget Increase Request for Pre-K in the amount of \$49,000.00 as presented. Interim-Superintendent Cammon made the recommendation to approve the Budget Decrease Request for Pre K in the amount of \$49,000.00 as presented. Motion made by Phillip Salazar to approve the Budget Decrease Request Pre-K as presented; seconded by Levi Pesata. Motion carried.

g. **BAR Initial Budget Request-SB9 State Match**

Business Manager, Carole Gomez presented the Initial Budget Request Increase-SB9 State Match in the amount of \$19,473.00. Interim-Superintendent Cammon made the recommendation to approve the Initial Budget Request SB9 State Match in the amount of \$19,473.00. Motion made by Phillip Salazar to approve the Initial Budget Request SB9 State Match as presented; seconded by Levi Pesata. Motion carried.

h. **December Quarterly Reports**

Business Manager, Carole Gomez presented the October- December Quarterly Reports for Board review. No areas of concern to report.

IX. **OLD BUSINESS (I/A)**

1. **Consider Approval of Deletions for Capital Assets 2019/2020-Blue Bird Activity Bus**

Business Manager, Carole Gomez presented the Approval for Capital Assets 2019/2020 Blue Bird Activity Bus. Interim-Superintendent Cammon made the recommendation to approve the Approval of Deletions for Capital Assets 2019/2020-Blue Bird Activity Bus as presented. Motion made by Phillip Salazar to approve the Approval of Deletions for Capital Assets 2019/2020-Blue Bird Activity Bus as presented; seconded by Levi Pesata. Motion carried.

2. **Consider Approval of Deletions for Capital Assets 2019/2020-Equipment**

Business Manager, Carole Gomez presented the Approval for Capital Assets 2019/2020 Equipment. Interim-Superintendent Cammon made the recommendation to approve the Approval of Deletions for Capital Assets 2019/2020 Excel Storage Building as presented. Motion made by Phillip Salazar to approve the Approval of Deletions for Capital Assets 2019/2020-Equipment as presented; seconded by Levi Pesata. Motion carried.

3. **Consider Approval of Interim-Superintendent Evaluation Tool**

Interim-Superintendent Cammon made the recommendation to approve the Interim-Superintendent Evaluation Tool as presented. Board President, Leon Reval reminded the Board of the attached guidelines which were presented by Karla Schultz at the work session. Phillip Salazar made the motion to approve the Interim-Superintendent Evaluation Tool as presented; seconded by Levi Pesata. Motion carried.

4. **Discuss Superintendent Search, Process & Timelines**

The Board scheduled a special board meeting for Thursday March 26th to discuss this matter.

X. EXECUTIVE SESSION

In lieu of Board Secretary, LaVonna James' absence, Phillip Salazar was asked to read the closure of meeting phrase:

Pursuant to Section 10-15-1(H) (2) of the New Mexico Open Meetings Act, I move that we vote to close the open meeting to discuss the following matters identified on the agenda.

1. Specifically to discuss PED Ethics Complaint Against Interim-Superintendent and Campus Principal

Each Board Member was polled; Phillip Salazar, Levi Pesata and Leon Reval all voted yes
Meeting closed at 5:38 p.m.
The open meeting reconvened at 6:30 p.m.

At this time Phillip Salazar stated the matters discussed in Executive Session of this meeting were limited to those specified in the motion for closure and no action was taken. Phillip Salazar, Levi Pesata, and Leon K. Reval all voted in the affirmative.

XI. CONSIDER TAKING ACTION OF EXECUTIVE SESSION TOPICS:

1. Approval of legal review for Interim-Superintendent & Campus Principal PED complaint
Mr. Cammon made the recommendation to present this item at the March 26th Special Board Meeting. At this time, Phillip Salazar made the motion to table this item until the March 26th Special Board Meeting. Levi Pesata stated there is not a need to make a motion on this item.

XII. NEW BUSINESS (I/A)

1. Out of State Travel Request, Lisa Martinez BPA

Due to the COVID-19 Virus, all out state travel has been cancelled

2. Policies Services Advisories 204 & 205 for transportation

Interim Superintendent Cammon made the recommendation to approve the Policies Services Advisories # 204 & # 205 for Transportation as presented. Motion made the Phillip Salazar to approve the Policies Services Advisories # 204 & 205 for transportation as presented; seconded by Levi Pesata. Motion carried.

3. Bilingual Multi-Cultural Education Program (BMPE) 2020/2021 Application

No information, this item tabled

XIII. BOARD ISSUES AND CONCERNS (I/A)

XIV. ADJOURNMENT (A)

Interim Superintendent Cammon made the recommendation to adjourn the Board Meeting at 6:37 pm. Motion made by Phillip Salazar to adjourn the Board Meeting at 6:37p.m.; seconded by Levi Pesata. Motion carried.



Leon K. Reval, Board President



LaVonna James, Secretary