

**MINUTES OF REGULAR SCHOOL BOARD MEETING  
DULCE INDEPENDENT SCHOOLS  
November 20, 2018**

**I. CALL MEETING TO ORDER**

- A. Mr. Phillip Salazar Board Vice-President called the meeting to order at 4:06 p.m. in the boardroom of the former Administration Building, Dulce, New Mexico.
- B. The Pledge of Allegiance and Salute to the State Flag of New Mexico was recited.

**II. ASCERTAIN QUORUM AND APPROVE AGENDA (A)**

**MEMBERS PRESENT:** Members present at roll call: Phillip Salazar-Vice-President; LaVonna James-Secretary; Darlene Gomez-Member was present via telephonically; Levi Pesata-President Board President arrived at 4:30 pm

**MEMBERS ABSENT** Wesley Vigil-Member,

**ADMINISTRATION PRESENT:** Pam Montoya-Superintendent; James Cammon-Elementary Principal; Carole Gomez-Business Manager; Samantha Archer-Assistant Principal, Middle School; Manuel Valdez-High School Principal; Cindy Julian-Assistant Principal, Elementary School; Katie Cachucha-SPED Coordinator; Melissa Polaco-Federal Programs/District Test Coordinator; Castia Yepa-Athletic Coordinator; Yvette Mares-Administrative Secretary

**TEACHERS PRESENT:** Jean Po, MS Music Teacher

**OTHER STAFF PRESENT:**

**OTHERS PRESENT:** David Montoya, Scott Troab, Anna Ishihara & Mica McCreedy (HMH), Annette Tecube, Rolanda Julian, Treston Tafoya, Ferlinda Pesata, Dawn Herrera, Lonnie Julian, Romaine Wood, Darrell Paiz

Recommendation made by Superintendent Montoya to approve the agenda with the following changes:

1. Recognize the High School Volleyball Team and Coaches for placing 2<sup>nd</sup> at the State Tournament
2. Move HMH Presentation from New Business # 1 to right after II. Ascertain Quorum and Approve Agenda.
3. Specify Dulce Middle School Presentation under # 5 Reports From Staff and Students.

Motion made by LaVonna James to approve the Agenda with changes; seconded by Darlene Gomez. Motion carried.

The Board recognized and congratulated the High School Volley Ball Team along with the coaching staff on their second place win at the state championship.

#### HMH Presentation

Scott Traub, Mica McCreary and Anna Ishihara explained to the Board what Houghton Mifflin Harcourt is currently doing at Dulce Independent School, regarding the learning intervention products/services, coaching, classroom support and professional development being introduced to the students and teachers at each of the schools.

LaVonna James inquired how does the tracking system work in order to track progress and gains.

Darlene Gomez inquired how will capacity be maintained when teachers/administrators happen to leave.

### III. LIMITED PUBLIC PARTICIPATION FORUM (I)

Parents, Rolanda Julian, Lonnie Julian and Dawn Herrera expressed their concerns about the activity busses breaking down during away trips. They feel concerned especially now with the cold weather coming in and the distance these activities take place at. This is a safety issue for the students. Superintendent Montoya responded, yes we acknowledge the busses are getting old we are getting ready for a special election now in February which could fund a new activity bus. Superintendent Montoya also stated all our current busses are maintained and serviced on a regular basis but some problems can't be detected but we are aware of the situation and we are working very hard to address this bus issue. Darlene Gomez inquired about the possibility of the school renting a bus especially now for the winter months. Superintendent Montoya stated, we would look into renting a bus that is safe and fully capable of doing what it's supposed to do.

At this time, Board Vice-President Phillip Salazar turns the Board Meeting over to Levi Pesata, Board President. President Pesata introduced newly elected Jicarilla Legislative Council Members, Romaine Wood and Darrell Paiz. President Pesata mentioned he has designated these two legislative council members as tribal liaisons from the tribal government to the Board.

### IV. SUPERINTENDENT'S REPORT (I)

Superintendent, Montoya presented her report to the Board. Superintendent Montoya gave an update on the MRI status and the upcoming site visit scheduled for November 29, 2018. Superintendent Montoya also updated the Board on current enrollment numbers, staffing and security. Superintendent Montoya invited the Board and the two Jicarilla Apache Nation Council Member liaisons to attend a Facilities Master Plan meeting which is scheduled to take place on November 27, 2018.

### V. REPORT FROM STAFF AND STUDENTS (I)

Dulce Middle School music teacher Ms. Po's class performed a song and dance presentation.

### VI. APPROVAL OF MINUTES (A)

#### 1. Approval of the October 23, 2018 Regular Board Meeting Minutes

Superintendent Montoya made the recommendation to approve the October 23, 2018 Regular Board Meeting Minutes as presented, but to make note to correct the wrong date on the Agenda from October 16, 2018 to October 23, 2018 Motion made by Phillip Salazar to approve the October 23, 2018 Regular Board Meeting Minutes as presented; seconded by Darlene Gomez. LaVonna James abstained.

#### 2. Approval of the November 05, 2018 Special Board Meeting Minutes

Superintendent Montoya made the recommendation to approve the November 05, 2018 Special Board Meeting Minutes as presented. Motion made by Phillip Salazar to approve the November 05, 2018 Special Board Meeting Minutes as presented; seconded by LaVonna James. Motion carried.

**VII. FINANCIAL REPORTS: (I/A)**

1. Consolidated Board Report (I)

Business Manager, Carole Gomez presented the Consolidated Board Report's for October 2018 for information purposes. No areas of concern to report.

2. October 2018 Disbursement Report (A)

Business Manager, Carole Gomez presented the October 2018 Disbursement Report. Recommendation made by Superintendent Montoya to approve the October 2018 Disbursement Report as presented. Phillip Salazar made the recommendation to approve the October, 2018 Distribution Report as presented; seconded by LaVonna James. Motion carried unanimously.

3. October 2018 Monthly Budget Changes/ Transfers/Increases (A)

Business Manager, Carole Gomez presented the October 2018 Monthly Maintenance Report. No areas of concern. Recommendation made by Superintendent Montoya to approve the Budget/Changes/Transfers/Increases report for October 2018 as presented. Phillip Salazar made the motion to approve the Budget/Changes/Transfers/ Increases report as presented; seconded by LaVonna James. Motion carried unanimously.

**VIII. PURCHASES (I/A)**

None at this time

**IX. OLD BUSINESS (I/A)**

None at this time

**X. NEW BUSINESS (I/A)**

1. HMH Presentation- Presentation made under item II. Under Ascertain Quorum and Approve Agenda

2. Joint Powers Agreement-NM School for the Blind and Visually Impaired

SPED Coordinator, Katie Cachucha presented the Joint Powers Agreement with the NM School for the Blind and Visually Impaired. Superintendent Montoya made the recommendation to approve the Joint Powers Agreement with the NM School for the Blind and Visually Impaired as presented. Motion made by Phillip Salazar to approve the Joint Powers Agreement with the NM School for the Blind and Visually Impaired as presented; seconded by LaVonna James. Motion carried.

3. Approval of the Special Education Procedures Handbook for SY 2018/2019

SPED Coordinator, Katie Cachucha presented the Special Education Handbook for SY 2018-2019. Superintendent Montoya made the recommendation to approve the Special Education Procedures Handbook for SY 2018/2019. Motion made by Phillip Salazar to approve the Special Education Procedures Handbook for SY 2018/2019 as presented; seconded by LaVonna James. Motion carried.


**XI. BOARD ISSUES AND CONCERNS (I/A)**

None at this time

**XII. EXECUTIVE SESSION/LIMITED PERSONNEL MATTERS IN ACCORDANCE WITH SECTION 10-15-1 (H) (2) OF THE OPEN MEETING ACT (1)**

**XIII. ADJOURNMENT (A)**

Superintendent Pam Montoya made the recommendation to adjourn the meeting at 5:40 p.m. Motion made by Phillip Salazar to adjourn the Board meeting; seconded by LaVonna James. Motion carried unanimously. Meeting adjourned at 5:40 p.m.



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Levi Pesata, Board President



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LaVonna James, Secretary