

**MINUTES OF REGULAR SCHOOL BOARD MEETING  
DULCE INDEPENDENT SCHOOLS  
September 18, 2018**

**I. CALL MEETING TO ORDER**

- A. Mr. Levi Pesata, Board President called the meeting to order at 4:06 p.m. in the boardroom of the former Administration Building, Dulce, New Mexico.
- B. The Pledge of Allegiance and Salute to the State Flag of New Mexico was recited.

**II. ASCERTAIN QUORUM AND APPROVE AGENDA (A)**

**MEMBERS PRESENT:** Members present at roll call: Levi Pesata-President; Phillip Salazar-Vice-President; LaVonna James-Secretary; Darlene Gomez-Member; Wesley Vigil-Member

**MEMBERS ABSENT** LaVonna James-Board Secretary was absent at roll call, she had informed Administrative Secretary Yvette Mares, she would join the meeting as soon as she was able to. She arrived at 5:12 pm

**ADMINISTRATION PRESENT:** Pam Montoya-Superintendent; James Cammon-Associate Superintendent/Director of Instruction; Carole Gomez-Business Manager; Bob Cooke-Middle School Principal; Samantha Archer-Assistant Principal, Middle School; Manuel Valdez-High School Principal; Bruce Hatch-Assistant Principal/Athletic Director, High School; Cindy Julian-Assistant Principal, Elementary School; Katie Cachucha-SPED Coordinator; Albert Martinez-Elementary Principal; Bart Owen-Technology Coordinator; Melissa Polaco-Federal Programs/District Test Coordinator; Joseph Atencio-Facilities Manager; Jacob Herbster-Transportation Coordinator; Yvette Mares-Administrative Secretary

**TEACHERS PRESENT:** Ruby Wanoskia, Emelene Baltazar, Ina Montoya

**OTHER STAFF PRESENT:**

**OTHERS PRESENT:** Ferlinda Pesata-CITE, Haeyalyn Muniz-JADE, Heaven Howland, Clay Caramillo, David Montoya, Evan Kist and Regina Gaysina with RBC Capital Markets, Patricia Ives

Motion made by Phillip Salazar to approve the Agenda as presented; seconded by Wesley Vigil. Motion carried.

**III. LIMITED PUBLIC PARTICIPATION FORUM (I)**

None at this time

**IV. SUPERINTENDENT'S REPORT (I)**

Superintendent, Pam Montoya presented her report to the Board. Mrs. Montoya gave an update on the MRI stating we did receive \$775,000.000 in MRI funds. Superintendent

Montoya updated the Board on the Elementary, Middle School and High School regarding attendance, staffing, enrollments and current events.

**V. REPORT FROM STAFF AND STUDENTS (I)**

Elementary students from Ina Montoya, Emelene Baltazar and Ruby Wanoskia's Jicarilla Language Class made presentation's to the Board explaining what they learned about Go-Jii-Ya culture and traditions.

**VI. APPROVAL OF MINUTES (A)**

1. Approval of July 27, 2018 Special Board Meeting Minutes

Superintendent Pam Montoya made the recommendation to approve the July 27, 2018 Special Board Meeting Minutes as presented. Motion made by Phillip Salazar to approve the July 27, 2018 Special Board Meeting Minutes as presented; seconded by Wesley Vigil. Motion carried.

2. Approval of August 21, 2018 Regular Board Meeting Minutes

Superintendent Pam Montoya made the recommendation to approve the Meeting Minutes of the August 21, 2018 Regular Board Meeting as presented. Motion made by Phillip Salazar to approve the August 21, 2018 Regular Board Meeting Minutes as presented; seconded by Wesley Vigil. Motion carried.

**VII. FINANCIAL REPORTS: (I/A)**

1. Consolidated Board Report (I)

Business Manager, Carole Gomez presented the Consolidated Board Report's for August 2018 for information purposes. No areas of concern to report.

2. August 2018 Disbursement Report (A)

Business Manager, Carole Gomez presented the August, 2018 Disbursement report. Recommendation made by Superintendent Montoya to approve the August 2018 Disbursement Report as presented. Phillip Salazar made the recommendation to approve the August 2018 Distribution Report as presented; seconded by Wesley Vigil. Motion carried unanimously.

3. August 2018 Monthly Budget Changes/ Transfers/Increases (A)

Business Manager, Carole Gomez presented the August 2018 Monthly Maintenance Report. No areas of concern. Recommendation made by Superintendent Montoya to approve the Budget/Changes/Transfers/Increases report for August 2018 as presented. Phillip Salazar made the motion to approve the Budget/Changes/Transfers/ Increases report as presented; seconded by Wesley Vigil. Motion carried unanimously.

a. Budget Increase Request- Pre-School IDEA B \$1,164.00

Business Manager, Carole Gomez presented the Budget Increase Request for Pre-School IDEA B in the amount of \$1,164.00. Recommendation made by Superintendent Montoya to approve the Budget Increase Request for IDEA B in the amount of \$1,164.00. Motion made by Phillip Salazar to approve the Budget Increase Request for IDEA B as presented; seconded by Wesley Vigil. Motion carried.

- b. Budget Increase Request-Dual Credit \$536.00  
Business Manager, Carole Gomez presented the Budget Increase Request for Dual Credit in the amount of \$536.00. Recommendation made by Superintendent Montoya to approve the Budget Increase Request for Dual Credit in the amount of \$536.00 as presented. Motion made by Phillip Salazar; seconded by Darlene Gomez. Motion carried.

**VIII. PURCHASES (I/A)**

None at this time.

**IX. OLD BUSINESS (I/A)**

1. School Board Retreat Update

The Board agreed to have the Board Retreat at the JANPA conference room on September 29, 2018 from 9:00 am to 3:00 pm.

2. Parent/Student Handbook

This item tabled in order for the Board to have time to review and due diligence. Special meeting will be scheduled in a week to approve.

3. Staff Handbook

This item tabled in order for the Board to have time to review and due diligence. Special meeting will be scheduled in a week to approve.

4. Athletic Handbook

This item tabled in order for the Board to have time to review and due diligence. LaVonna James requested to see samples of the agreements made by the coaches. Levi Pesata wanted more clarification of NMAA rules and exceptions also possibly contacting NMAA  
Special meeting will be scheduled in a week to approve.

5. Walsh Gallegos Renewal Membership Agreement

This item tabled, to allow time for reassessment and request for proposals. Levi Pesata mentioned to Superintendent Montoya to continue utilizing the current law firms until a decision is made.  
Darlene Gomez stated she would work closely with Bart Owen on the specifications for the RFP.

**X. NEW BUSINESS (I/A)**

1. RBC-MA Agreement

Evan Kist and Regina Gaysina present the RBC-MA agreement for approval. This item tabled to give the Board time to prepare a resolution. This will be presented at the next regular board meeting.

2. Tire Disposal Request

Jacob Herbster presented the request to dispose of tires that were purchased by previous transportation staff. Mr. Herbster informed the Board he has no use for these tires because they are the wrong tread. Mr. Herbster mentioned he would sell the tires on public surplus or put them out to bid for \$150.00 a tire.

Superintendent Montoya made the recommendation to approve the sale of the tires as presented. Motion made by Phillip Salazar to approve the sale of the tires as presented; seconded by LaVonna James. Motion carried.

3. Approve Contract-HMH

Superintendent Montoya presented the Houghton Mifflin Harcourt service agreements for Board review and approval. This service agreement includes ELA and Math Intervention Programs for Pre-K-12.

Dulce Elementary Service Agreement

Superintendent Montoya made the recommendation to approve the Houghton Mifflin Harcourt Service Agreements for the Dulce Elementary School totaling \$437,074.00 projected to be paid for using MRI, Operational and Impact Aid funds as presented. Motion made by Darlene Gomez to approve the Houghton Mifflin Harcourt Service Agreements for the Elementary School as presented; seconded by Wesley Vigil. Motion carried.

Dulce Middle School Service Agreement

Superintendent Montoya made the recommendation to approve the Houghton Mifflin Harcourt Service Agreements for the Dulce Middle School totaling \$70,909.61 which includes the Read 180 and Math components, projected to be paid for utilizing Title I, II and Operational funds. Motion made by Darlene Gomez to approve the Houghton Mifflin Harcourt Service Agreement for the Middle School as presented; seconded by LaVonna James. Motion carried.

Dulce High School Service Agreement

Superintendent Montoya made the recommendation to approve the Houghton Mifflin Harcourt Service Agreements for the High School totaling \$74,948.69 which includes ELA, Read 180 and a math component. Projected to be paid out of Operational, Title I and Title II funds. Motion made by Darlene Gomez to approve the Houghton Mifflin Harcourt Service Agreement for the High School as presented; seconded by Phillip Salazar. Motion carried.

**XI. BOARD ISSUES AND CONCERNS (I/A)**

None at this time

**XII. EXECUTIVE SESSION/LIMITED PERSONNEL MATTERS IN ACCORDANCE WITH SECTION 10-15-1 (H) (2) OF THE OPEN MEETING ACT (1)**

Board Secretary, LaVonna James stated: Pursuant to Section 10-15-1(H) (I) of the New Mexico Open Meetings Act, I move that we vote to close the open meeting to discuss the following matters identified on the agenda.

Personnel matter-Coaching


Each member present was polled; Wesley Vigil voted yes, Darlene Gomez voted yes, LaVonna James voted yes, Phillip Salazar voted yes and Levi Pesata voted yes. Executive session began at 6:51 p.m. The public meeting reconvened at 7:50 p.m. At this time Board Secretary, LaVonna James stated that the matters discussed in executive session of this meeting were limited to those specified in the motion for closure and no action was taken. Darlene Gomez, LaVonna James, Phillip Salazar, Wesley Vigil and Levi Pesata all voted in the affirmative

**XIII. ADJOURNMENT (A)**

Superintendent Pam Montoya made the recommendation to adjourn the meeting at 7:51 p.m. Motion made by Phillip Salazar to adjourn the Board meeting; seconded by LaVonna James. Motion carried unanimously. Meeting adjourned at 7:51 p.m.



Levi Pesata, Board President



LaVonna James, Secretary