

**MINUTES OF SPECIAL SCHOOL BOARD MEETING
DULCE INDEPENDENT SCHOOLS
August 09, 2018**

I. CALL MEETING TO ORDER

- A. Mr. Levi Pesata, Board President called the meeting to order at 4:17 p.m. at the boardroom of the former Administration Building, Dulce, New Mexico.
- B. The Pledge of Allegiance and Salute to the State Flag of New Mexico was recited

II. ASCERTAIN QUORUM AND APPROVE AGENDA (A)

MEMBERS PRESENT: Members present at roll call: Levi Pesata-President; Phillip Salazar-Vice-President; LaVonna James-Secretary; Wesley Vigil-Member

MEMBERS ABSENT Darlene Gomez-Notified Board Secretary, Yvette Mares she was unable to attend due to work related matters.

ADMINISTRATION PRESENT: Pam Montoya-Superintendent; James Cammon-Associate Superintendent/Director of Instruction; Carole Gomez-Business Manager; Bob Cooke-Middle School Principal; Samantha Archer-Middle School Assistant Principal; Manuel Valdez-High School Principal; Bruce Hatch-High School Assistant Principal; Albert Martinez-Elementary School Principal; Cindy Julian-Elementary School Assistant Principal; Katie Cachucha-SPED Coordinator; Bart Owen-Technology Coordinator; Melissa Polaco-Federal Programs Director; Yvette Mares-Administrative Secretary

TEACHERS PRESENT: Kirt Vicenti-Transportation Supervisor

OTHER STAFF PRESENT:

OTHERS PRESENT: Ferlinda Pesata-CITE Treasurer

Motion made by Phillip Salazar to approve the agenda with the following amendments.

Table items:

- #III.
- # IV.
- B under 6 (Approval of July 27, 2018 Special Board Meeting Minutes)
- # 1,2 & 3 under VII. Financial Reports
- # IX. Old Business
- # 1, 2, 3, 4, 8, 9 under X. New Business
- Move # XII. – Executive Session 1. CBA review prior to approval (John Martinez) to #V. on the agenda.

Seconded by LaVonna James. Motion carried.

III. LIMITED PUBLIC PARTICIPATION FORUM (I)

None at this time

IV. SUPERINTENDENT'S REPORT (I)

Superintendent, Pam Montoya presented her report to the Board. She updated the Board on the Elementary School's MRI status and explained a letter she received from Debbie M. Rael, Deputy Cabinet Secretary, School Transformation, New Mexico Public Education Department. Superintendent Montoya explained she has requested an extension date of August 20, 2018 to respond to this letter and she also stated she had reached out to quite a few leads.

Superintendent Montoya stated she is happy to report, we are nearly fully staffed for all our core positions with the exception of a few minor vacancies but nothing that will affect the core program. We will have some substitute teachers because we have hired a large population of Jamaican and Filipino teachers and will they not be here until September 01, 2018.

Superintendent Montoya introduced the newly hired administrators to the Board and thanked everyone for helping make the previous day's staff orientation a huge success.

V. EXECUTIVE SESSION/LIMITED PERSONNEL MATTERS/DISCUSSION ON THE COLLECTIVE BARGAINING AGREEMENT IN ACCORDANCE WITH SECTION 10-15-1 (H) (2) OF THE OPEN MEETING ACT (1)

(Moved to Item # V.)

1. CBA review prior to approval-John Martinez

Board Secretary LaVonna James stated: Pursuant to Section 10-15-1(H) (I) of the New Mexico Open Meetings Act I move that we vote to close the open meeting to discuss the following matters identified on the agenda.

- a. CBA review prior to approval with John Martinez

Each member present was polled; Wesley Vigil, LaVonna James, Phillip Salazar and Levi Pesata and voted in the affirmative. Executive session began at 4:28 p.m. The public meeting reconvened at 5:12 p.m. At this time Board Secretary LaVonna James stated that the matters discussed in executive session of this meeting were limited to those specified in the motion for closure and no action was taken. Wesley Vigil, LaVonna James, Phillip Salazar and Levi Pesata all voted in the affirmative

COLLECTIVE BARGAINING AGREEMENT

(Moved to Item # V.)

1. CBA Approval-John Martinez

John Martinez made the recommendation to approve the CBA for Certified Staff as presented. Motion made by Phillip Salazar to approve the CBA for Certified as presented; seconded by LaVonna James. Motion carried.

John Martinez made the recommendation to approve the CBA for Educational Assistants as presented. Motion made by Phillip Salazar to approve the CBA for Educational Assistants as presented; seconded by LaVonna James. Motion carried.

REPORT FROM STAFF AND STUDENTS (I)

This Item Tabled

VI. APPROVAL OF MINUTES (A)

A. Approval of the June 19, 2018 Regular Meeting Minutes

Recommendation made by Superintendent Pam Montoya to approve the June 19, 2018 Regular Meeting Minutes as presented with the following change

- Correction on page 2 under III. Superintendent Report seventh sentence, remove the first word her.

LaVonna James made the motion to approve the June 19, 2018 Regular Meeting Minutes as presented with the recommended change; seconded by Phillip Salazar. Motion carried unanimously.

VII. FINANCIAL REPORTS: (I/A)

1. Consolidated Board Report (I)

This item tabled

2. June Disbursement Report (A)

This item tabled

3. Budget Changes/Transfers/Increases (A)

This item tabled

a. Budget Increase Request-Fresh Fruit & Vegetable Program for \$16,762.00

Business Manager, Carole Gomez presented the budget increase request for the Fresh Fruit & Vegetable program in the amount of \$16,762.00 for approval. Recommendation made by Superintendent Montoya to approve the Budget Increase Request for Fresh Fruit & Vegetable Program as presented. Motion made by Phillip Salazar to approve the BAR as presented; seconded by LaVonna James. Motion carried.

b. Budget Increase Request-Breakfast After the Bell for \$13,692.00

Business Manager, Carole Gomez presented the budget increase request for Breakfast After the Bell in the amount of \$13,692.00 for approval. Recommendation made by Superintendent Montoya to approve the Budget Increase Request for Breakfast After the Bell as presented. Motion made by Phillip Salazar to approve the BAR as presented; seconded by LaVonna James. Motion carried.

c. Budget Transfer Request \$15.00

Business Manager, Carole Gomez presented the Budget Transfer Request for Capital Improvements HB-33 in the amount of \$15.00. Recommendation made Superintendent Montoya to approve the Budget Transfer Request for SB-33 in the amount of \$15.00 as presented. Motion made by Phillip Salazar to approve the Budget Transfer Request as presented; seconded by LaVonna James. Motion carried.

VIII. PURCHASES (I/A)

This Item Tabled

IX. OLD BUSINESS (I/A)

1. School Board Policies

This item tabled

X. NEW BUSINESS (I/A)

1. Disposal of the 2005 Silver Suburban
This item tabled

2. Approval of the Fixed Asset Listing
This item tabled

3. Approval of the Office Assistant Salary Schedule
Approval of the Athletic Director Salary Schedule

The Board informed Superintendent Montoya, these salary schedules did not need Board approval, and can be approved by her.

4. Disposal Request-2001 International Route Bus
This item tabled

5. Boys Activity Update

Kirt Vicenti, Transportation Supervisor updated the board on the condition of the activity bus. He explained the 2010 Blue Bird activity bus has been at the shop at Tillery in Moriarty and the engine needs to be replaced. He presented three quotes.

- Tillery Chevrolet GMC, Inc. for \$37,882.55
- Summit Truck Group for \$33,296.32
- Inland Kenworth US Inc. Farmington for 37,778.50

Kirt Vicenti recommended the quote for a remanufactured engine from Summit Truck Group because they were the lowest bid and they are close to Dulce. Recommendation made by Superintendent Montoya to select the bid from Summit Truck Group in the amount of \$33,296.32 to replace the engine in the Hawk activity bus. Motion made by Wesley Vigil to accept the bid from Summit Truck Group as presented; seconded by LaVonna James. Motion carried.

6. Ancillary Service Provider Contract Approval

SPED Coordinator, Katie Cachucha presented the Board with two contracts for ancillary services for the SY 2018/2019. Mrs. Cachucha stated, we did post these positions out for employment with the District but did not get any applications which is why we had to proceed with the RFP process. We currently have 47 students who qualify for these services.

- Lisa McDermeit-Cultivating Speech Therapy Solutions

Recommendation made by Superintendent Montoya to approve the contract for Lisa McDermeit (Cultivating Speech Therapy Solutions) as presented. Motion

made by LaVonna James to approve the contract for Lisa McDermeit, ancillary services as presented; seconded by Phillip Salazar. Motion carried.

- LSG & Associates, Inc. Educational Diagnostician services and Physical Therapy services.

Recommendation made by Superintendent Montoya to approve the contract for LSG & Associates, Inc. for Educational Diagnostician and Physical Therapy services as presented. Motion made by Phillip Salazar to approve; seconded by LaVonna James. Motion carried.

7. Title III Approval

Melissa Polaco, Director of Federal Programs/District Test Coordinator presented the Board with the Title III Part A. ESEA Consolidated Application for funding for English Language Development in the amount of \$10,600.97.

Recommendation made by Superintendent Montoya to approve the Title III application for English Language Development as presented. Motion made by Phillip Salazar to approve; seconded by Wesley Vigil. Motion carried.

8. Handbook: Parents/Students, Staff Handbook, Athletic Handbook
This Item Tabled

9. Math & Literacy Solutions (K-12) Houghton Mifflin Harcourt
This Item Tabled


10 Annual CES Regional Meeting for Region
This Item Tabled

XI. BOARD ISSUES AND CONCERNS (I/A)

None at this time

XII. ADJOURNMENT (A)

Superintendent Pam Montoya made the recommendation to adjourn the meeting at 5:53 p.m. Motion made by Phillip Salazar to adjourn the Board meeting; seconded by LaVonna James. Motion carried unanimously. Meeting adjourned at 5:53 p.m.



Levi Pesata, Board President



LaVonna James, Board Secretary