

**MINUTES OF REGULAR SCHOOL BOARD MEETING
DULCE INDEPENDENT SCHOOLS
APRIL 26, 2011**

I. CALL MEETING TO ORDER

Board President David Montoya called the meeting to order at 2:41 p.m. in the board room of the administration building, Dulce, New Mexico.

MEMBERS PRESENT: David Montoya, President; Bob Cooke, Vice-president; George Loretto, Secretary; and Adrian Notsinneh, Member

MEMBERS ABSENT
AT ROLL CALL: Connie Gomez, Member

ADMINISTRATION PRESENT: Mr. Jim Leshar, Interim Superintendent/High School Principal; Ms. Karen Dixon, Asst. Superintendent; George Schumpelt, Elementary Principal; Rick Grant, Middle School Principal; Liz Garcia, Federal Programs; Clifford Tompson, SPED Director; and Pam Montoya, Head Teacher

TEACHERS PRESENT: Kathy Morrison, Teen Center Nurse and Teresa Watkins, HS Instructor

OTHER STAFF PRESENT: Ray Vallejos and Baron Brandstrom, Tempo Contract Services; Nate Martinez, Harmonix; Naomi Vicenti, Business Manager and Mary Jane Maestas, Recorder

VISITORS PRESENT: None

II. ASCERTAIN QUORUM AND APPROVE AGENDA (A)

A quorum was ascertained with four board members present.

Upon the recommendation of Interim Superintendent Mr. Leshar, motion was made by Bob Cooke to approve the agenda as presented. Motion carried unanimously.

III. PUBLIC PARTICIPATION (I) No public participation at this time.

IV. SUPERINTENDENT'S REPORT (I)

Mr. Jim Leshar stated that his board report was on the CD.

Mr. Cooke mentioned that the Title IX equity was complicated and how is the district going to keep track of Title IX.

Mr. Leshar stated it was complicated and the district is looking into other solutions to address Title IX such as concessions, cutting down on games, etc.

Training Report for Board-information was in their packet, this is information to let board members know how many points they have earned for attending trainings, conferences and meetings.

YRRS-Eugene Tsinajinnie-presented the 2009 survey results to the board for their information. Three surveys have been done so far 2005, 2007 and 2009. The 2011 survey will be administered soon. A blank copy of the survey was given to the board as to what questions were asked. The board asked Mr. Tsinajinnie to present this information to the Jicarilla Apache Nation and the community/departments.

V. REPORTS FROM STAFF/STUDENT OR CONTRACTORS (I)

All reports from staff and students as well as contractors were on the CD; this includes reports from principals for their respective buildings.

Liz Garcia had an update regarding SB 360 and the SBA; she mentioned that for 2011-2012 SY SBA will not be a requirement for graduation.

Mr. Schumpelt stated he had 110 students with perfect attendance from March 14 to April 14, so they held a pizza party and Jicarilla Apache Nation President Levi Pesata also attended.

VI. APPROVE MINUTES OF MEETING, MARCH 15, 2011 REGULAR SCHOOL BOARD MEETING AND MARCH 29, 2011 SPECIAL SCHOOL BOARD MEETING (A)

Copies of the minutes were given to the board for approval.

Upon the recommendation of Interim Superintendent Mr. Leshner, motion was made by George Loretto to approve the minutes as presented. Motion carried unanimously.

VII. EXECUTIVE SESSION: LIMITED PERSONNEL MATTERS (SECTION 10-15-1 (H) (2), NMSA 1978 OF THE OPEN MEETINGS ACT)

Secretary George Loretto stated: Pursuant to Section 10-15-1(H) (I) of the New Mexico Open Meetings Act, moved that they vote to close the open meeting to discuss the following matters identified on the agenda: A-Compensation for Interim Superintendent. Each member present was polled David Montoya, Adrian Notsinneh, Bob Cooke and George Loretto voted in the affirmative. Executive session began at 3:00 p.m., and was in session until 4:30 p.m. at which time the public meeting reconvened. At this time Secretary George Loretto stated that the matters discussed in executive session of this meeting were limited to those specified in the motion for closure. David Montoya, Adrian Notsinneh, Bob Cooke, and George Loretto all voted in the affirmative.

A. Superintendent Search-May 5th special board meeting at 9:00 am - 3:00 pm to interview and hire a superintendent

B. Personnel-no action

Upon the recommendation of Interim Superintendent Mr. Leshner, motion was made by Bob Cooke to approve the date for the superintendent search on May 5th as presented. Motion carried unanimously.

VIII. FINANCIAL REPORTS (I/A)

Comment: Connie Gomez came in at 4:40 pm.

A. March Monthly Report (I)

A copy of the monthly budget report was given to the board for information only. PED has changed the budget due date, the district is still waiting for them to give us a budget to work with.

B. March Voucher Report (A)

The total voucher report for March is \$1,160,468.94.

No checks in question.

C. Budget Changes/Transfers/Increases (A)

Budget changes:

From	To	Amount
24101.1000.51110.1411	2300.53713	\$22,217
24201.1000.56113.2000	2300.53713	\$7,416
24206.1000.52311	2300.53711	\$5,312
11000.3100.55915	2600.53412	\$75,000

Budget Increases:	Operational Cash	\$336,720
	Impact Aid	\$360,110
	Debt	\$279,000
	Title II C/O	\$49,065
	Textbook	\$3,613

D. Purchases (A)

1. Tilting Kettle-Elementary Kitchen (Bond Fund) (A)

The business manager presented three quotes for the tilting kettle. The lowest quote was for \$17,445.18 by National Restaurant Supply.

2. Housing Inspector-Dan Detefsen (HB33) (A)

A quote was received by Mr. Dan Detefsen in the amount of \$300 per week during construction. The board agreed to pay \$300 per trip not to exceed 20 trips or \$6,000.

3. Audit Contract-Griego & Associates-\$25,590 (General Fund) (A)

The business manager stated the district has a 3 year contract with Griego & Associates and this is the 2nd year of a 3 year contract. She would like to continue their services and the contract amount is \$25,590.

4. Move Portables (pending 5th grade status-work session) (I/A)

This item tabled.

5. Electrical Work for VoAg Building-Leonard Orr-\$9,950 (work session)(Bond) (A)

This item tabled.

E. Audit Report (A)

The audit report was discussed with the board during the work session. The audit findings were:

- 1) Activity fund documentation was missing
- 2) Deposits were not deposited within 24 hour. (3 of the 28 deposits were not)
- 3) Funds were in the red
- 4) Prior year late audit report
- 5) Adjustments for prior year that no one knows what that is

Upon the recommendation of Interim Superintendent Mr. Leshner, motion was made by Bob Cooke to approve the financial reports, Items B, C, and D-Purchases Items 1, 2, 3 and Item E Audit report; and table Item D 4 & 5 as presented. Motion carried unanimously.

IX. UNFINISHED BUSINESS (I/A)

A. Electronic Use Policy-2nd Reading Final (A)

Changes are to add instructional staff and include extended day, after schools, etc. and to remove Prohibition #2.

Electronic Use Policy:

"it is thus the judgment of the Board that personal electronic devices, as defined in this policy, ought not be, and hereby are, not be visible or in use at any time, by students and instructional staff, during the school day from 7:30 am to 3:30 pm, excluding the lunch period. This policy extends to cover after school, extended day, or other school instructional settings outside of the school day."

Upon the recommendation of Interim Superintendent Mr. Leshner, motion was made by Bob Cooke to approve the final reading on the Electronic Use Policy as presented. Motion carried unanimously.

- B. Technology Plan 2011-2012 (I/A) Item tabled, board will review at a work session.
- C. Transportation Handbook (A) Item tabled, board will review at a work session.

Upon the recommendation of Interim Superintendent Mr. Leshner, motion was made by George Loretto to table Items B and C as presented. Motion carried unanimously.

- D. Master Plan and Payment (A)

A copy of the final master plan was given to the board with a copy of the payment in the amount of \$33,499.89. The board agreed to accept the plan as a working document which can be changed. The board also stated that the technology plan in the Master Plan is to be excluded from the Master Plan until the board has time to review and approve it.

Upon the recommendation of Interim Superintendent Mr. Leshner, motion was made by Bob Cooke to approve the Master Plan and to exclude the technology plan, and approve the payment as presented. Motion carried unanimously.

- E. Mobile Home Bids (A)

The business manager received one bid for a 2BR unit in the amount of \$1,500 from Mary Jane Maestas.

Upon the recommendation of Interim Superintendent Mr. Leshner, motion was made by Bob Cooke to approve the mobile home bid in the amount of \$1,500 as presented. Motion carried unanimously.

- F. Bids for New Housing (Re-bid) (A)

The business manager received 3 bids for the housing construction.

Native American Housing-\$996,000
Talamante Construction-\$1,061,914
Snowy River Construction-\$948,000

Snowy River was disqualified because they had no license. After much discussion, the board agreed to hire Native American Housing Construction in the amount of \$996,000.

Upon the recommendation of Interim Superintendent Mr. Leshner, motion was made by George Loretto to approve the housing bid to Native American Housing Construction as presented. Motion carried unanimously.

X. NEW BUSINESS (I/A)

- A. Alternative Governance Plan for Elementary and Middle School-Karen Dixon (A)

This item was eliminated; a duplicate of Item H just worded differently.

B. Board Meeting Resolution and Meeting Schedule for 2011-2012 (A)

A copy of the board meeting resolution and meeting scheduled for SY 2011-2012 was presented for approval.

Upon the recommendation of Interim Superintendent Mr. Leshner, motion was made by Bob Cooke to approve the resolution and schedule as presented. Motion carried unanimously.

C. Architect Bid (I/A)

This item was presented for information only. Copies of the architect bids were given to the architect selection committee. The board agreed to hold interviews with the top 3 finalists and will select a firm at a special meeting after 5:00 p.m.

D. Out of State Travel (A)

Mrs. Liz Garcia presented the out of state travel for the following not to exceed \$49,000:

- Smart Lab Training in Herriman, Utah, Jun 27-July 1 (1MS & 1HS staff member)
- ASCD Training in Boston, MA- July 1-3, Mr. Grant to attend, \$2,489 estimated cost
- Differentiated Instruction in Las Vegas, NV, July 11-15 for MS and HS Staff
- Read 180 in Orlando, FL, July 25-28, 2011 (3 MS staff members)
- Focus on Freshman Conference, Los Angeles, CA July 17-19, Mr. Grant
- Accelerated School, San Antonio, TX, TBA (1 Admin, 5 teachers) TBD
- SPARK training, San Diego, CA July 27-28, Mr. Grant, Mrs. Garcia, & Mrs. Edwards
- Carol White Grant-Elem, MS, HS for all schools to attend

President Montoya stated that Mr. Grant is traveling too much and needs to be in the district more.

Upon the recommendation of Interim Superintendent Mr. Leshner, motion was made by George Loretto to approve the out of state travel as presented. Motion carried unanimously.

E. Educational Leave (I)

Interim Superintendent stated there are three staff members who are requesting educational leave. Their salary is no cost to the district; salaries will be paid by the program and will work in the district actually for free. This item was supposed to be an action item but presented for information only; will add to agenda next month as an action item.

F. SPED Policies and Procedures (A)

Mr. Tompson presented the SPED policies and procedures for approval. There are about fifty words that changed, and they are charging 5cents for copies instead of 10 cents per copy. These policies are standard from the State.

Upon the recommendation of Interim Superintendent Mr. Leshner motion was made by George Loretto to approve the SPED policies and procedures as presented. Motion carried unanimously.

G. Approve School Calendars for PED, 186, 210, 220, & 240 for 2011-2012 SY (A)

The business manager stated that because of possible budget cuts this could affect the number of days teachers would work. Item was tabled; the board will look at other possibilities and will hold a special meeting to approve the calendar.

Upon the recommendation of Interim Superintendent Mr. Leshner motion was made by Bob Cooke to table the calendars as presented pending budget. Motion carried unanimously.

H. SIG Signature for Application (A)

This is for the Middle School, this addendum is for the revised EPSS Transformation model, and this form was not included in the application and renewable every year.

Upon the recommendation of Interim Superintendent Mr. Leshner motion was made by George Loretto to approve that the board president sign for the SIG application. Motion carried unanimously.

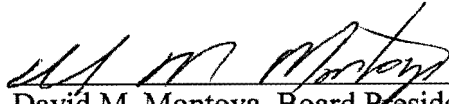
Ms. Dixon will also bring a SIG signature page for the elementary at a later date.

**XI. BOARD REPORTS, ISSUES AND/OR CONCERNS FOR NEXT
MAY 2011 BOARD MEETING (I/A)**

None at this time.

XII. ADJOURNMENT

President David Montoya entertained a motion for adjournment. Motion was made by Bob Cooke to adjourn this meeting. Motion carried unanimously. This meeting adjourned at 7:10 p.m.



David M. Montoya, Board President



George Loretto, Board Secretary